



# Town of Bridgewater, Massachusetts

## Community Preservation Committee

### Community Preservation Committee

Dan Buron  
Recreation Commission

Peter Colombotos,  
Vice Chair/Secretary  
Master Plan Implementation  
Committee

Robert Iafrate  
Planning Board

Marilee Kenney Hunt, Chair  
Citizen at large

Rick Kranes  
Open Space Committee

David Moore  
Housing Partnership

Jim Tebou  
Conservation Commission

Bob Vazza, Treasurer  
Housing Authority

Robert Wood  
Historical Commission

### Bridgewater Community Preservation Committee Process Time Line July 1, 2008 through June 30, 2009 (*amended July 18, 2008*)

In FY 2009, the CPA will accept applications for funding twice on:

1. August 14, 2008 and
2. January 8, 2009

A mandatory pre-application must be submitted to the CPC to which the CPC will respond with a letter explaining the application's eligibility and individual application requirements.

The timing of CPA fund appropriations follows a pre-determined, non-negotiable process: After a successful grant proposal review process (described below), the CPC will make its recommendation to the Town's legislative body (the Town Meeting) for appropriation. **Grant funds are not available for use immediately after approval at Town Meeting.** Rather, grantees must await the Attorney General's (AG) certification of the Town Meeting and the Department of Revenue's (DOR) approval of the CPC recommendation. Thus, CPA allocations approved at the Fall Town Meeting in November, will become available for use around March of the following year. Those allocations approved at the Spring Town Meeting in May, will become available for use around September of that same year. The actual date for fund availability will depend upon the date of Town Meeting adjournment, the filing of the Town Meeting by the Town Clerk with the AG and the DOR and the return of those certifications to the town.

Potential Grantees take note of the following schedule for applications for Fiscal Year '09 CPA funds:

### **Schedule for CPA Applications presented at the Fall Town Meeting 2008**

The CPC recommends that any grantees who will be seeking Massachusetts Historical or other such funding that requires a match during the 2009 calendar year, apply for funding in this cycle:

**Tuesday August 19, 2008 by 5 PM**—Pre-applications due to the CPC *by e-mail* ([marilee@thehunts.org](mailto:marilee@thehunts.org))

Thursday August 21, 2008—Review of pre-applications by the CPC

Monday August 25—Letter of eligibility returned to pre-applicants by CPC

**Tuesday September 9, 2008 by 5 PM**—Full proposals due to the CPC. One original, 9 hard copies and one electronic copy via e-mail ([marilee@thehunts.org](mailto:marilee@thehunts.org))

Thursday September 11, 2008—CPC first review of proposals

Thursday September 18, 2008—Final meeting of CPC to make recommendations

Friday September 26, 2008—CPC recommendations to the BOS

Monday November 3, 2008—Town Meeting vote on CPC recommendations (approved appropriations will be available for use around March 2009)

### **Schedule for CPA Applications presented at the Spring Town Meeting 2009**

**Thursday November 13 by 5 PM**—Pre-applications due to the CPC by e-mail ([marilee@thehunts.org](mailto:marilee@thehunts.org))

Thursday November 20, 2008—Review of pre-applications by the CPC

Wednesday November 26, 2008—Letter of eligibility to pre-applicants from CPC

**Thursday January 8, 2009 by 5 PM**—Full proposals due to the CPC. One original, 9 hard copies and one electronic copy via e-mail ([marilee@thehunts.org](mailto:marilee@thehunts.org))

Thursday January 15, 2009—CPC first review of proposal

Thursday February 19, 2009—CPC meeting for grantee interviews

Thursday March 19, 2009— Final meeting of CPC to make recommendations

Friday March 20, 2009—CPC recommendations to the BOS

Monday May 4, 2009—Town Meeting vote on CPC recommendations (approved appropriations will be available for use around September 2009)