

Town Government Study Committee

Meeting Minutes

Call to Order

- ❖ Chairperson called the meeting to order
- ❖ Time/Date: **7:37pm on 6 May 2008**
- ❖ Location: **Police Station Community Room**

Roll Call

- ❖ Chairperson reviewed committee members and noted the following present:
 - X Dr. Jabbar A. Al-Obaidi
 - X Mr. Christopher Delmonte
 - X Mr. Ed Ivaldi
 - X Mr. James G.H. Moore
 - X Ms. Anna M. Nalevanko (left at 940pm)
 - X Mr. Ernie Talpey
 - Ms. Sheila Whitaker

Approval of Minutes from last meeting

- ❖ Chairperson asked if everyone had read the minutes
 - Motion made to accept last meetings minutes as written, 2nd
 - Vote - Unanimously approved

Agenda Items

- ❖ Review Action Register
- ❖ Complete Interview Schedule for Town Officials
- ❖ Discuss approach for getting work done (ie. detailed “Task Plan”) – **Did not get to this item**
- ❖ Review Content / Format for Public Forums – **Did not get to this item**
- ❖ Develop Survey Question Process
- ❖ Review updates to Information Requirements Document – **Did not get to this item**
- ❖ Other Items as approved by Chairperson

Motions

- ❖ Motion made to hold additional meetings to support upcoming forum preparation and interview process. Dates and locations as follows (these are in addition to already established committee meeting dates :
 - Tuesday, 13 May 7:30pm at BTV Access Building on Spring Street
 - Thursday, 29 May 7:30pm Police Station Community Room
 - Tuesday, 3 June 6:30-8:00pm Senior Center for Public Forum
 - Thursday, 12 June 7:30pm at Police Station Community Room
 - Saturday, 14 June 9-10:30am Senior Center for Public Forum
 - Thursday, 26 June 7:30pm Police Station Community Room
 - Thursday, 10 July 7:30pm Police Station Community Room
 - Thursday, 24 July 7:30pm Police Station Community Room
 - Motion 2nd
 - Vote: unanimous

Action Items

Please note: Action items have been consolidated, closed, replaced as appropriate. Going forward Action Items will be recorded and tracked under separate cover, Action Item Register.

Adjournment

- ❖ Determine next Meeting date(s), time(s) and location(s)
 - Every 1st and 3rd Tuesday of each month – nominally; have added additional dates to support Public Forums and interview schedules
 - Next Dates are: 5/13, 5/20, 5/29, 6/3 (6:30pm start)
 - Time 7:30pm – 9:30pm unless otherwise noted
 - Location: Police Station Community Room unless otherwise noted
 - Reminder: Community Room door on left from back parking lot
- ❖ **Motion** to Adjourn, 2nd
 - Discussion – none
 - Vote – Unanimously approved
 - **Meeting adjourned at 10:40pm.**

Meeting minutes written by: Ernie Talpey

