

Town Government Study Committee

Meeting Minutes

Call to Order

- ❖ Chairperson called the meeting to order
- ❖ Time/Date: **7:44pm on 9 October 2008**
- ❖ Location: **Police Conference Room**

Roll Call

- ❖ Chairperson reviewed committee members and noted the following present:
 - Dr. Jabbar A. Al-Obaidi
 - Mr. Christopher Delmonte
 - Mr. Ed Ivaldi
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 - Ms. Anna M. Nalevanko
 - Mr. Ernie Talpey
 - Ms. Sheila Whitaker

Agenda

- Approval of minutes from last meeting
- Finalize job description
- Finalize Jim Moore Vacancy Posting
- PR Blitz
- Sub-Committee Update – Form of Govt discussed the 4 various forms
- Other items

Motions

Motion: To accept Mike Demos as the liaison for the BOS in creating a job description for an interim Municipal Administrator, advertising for that position, screening candidates, interviewing candidates and recommending up to the top 3 candidate to the BOS. Motion 2nd. Discussion – none. Favor 4, against 1. Motion passes.

Motion: To accept the job description for the position of interim municipal administrator as amended from Revision 4 to be provided as requested to the BOS. Motion 2nd. Discussion – none. Favor 5, opposed 0. Motion passes.

Action Items

Please note: Action items have been consolidated, closed, replaced as appropriate. Going forward Action Items will be recorded and tracked under separate cover, Action Item Register.

Adjournment

- ❖ Determine next Meeting date(s), time(s) and location(s)

- Every 1st and 3rd Tuesday of each month – nominally; have added additional dates to support Public Forums and interview schedules
 - Opposite weeks 2nd and 4th weeks we're using BTV conference room
 - Next Dates are:
 - Time....7:30pm – 9:30pm unless otherwise noted
 - Location: Police Station Community Room unless otherwise noted
 - Reminder: Community Room door on left from back parking lot
- ❖ **Meeting adjourned at 9:50 pm.**

Meeting minutes written by: Ernie Talpey