

Town Government Study Committee

Meeting Minutes

Call to Order

- ❖ Chairperson called the meeting to order
- ❖ Time/Date: **7:35pm on 16 October 2008**
- ❖ Location: **Police Station Community Room**

Roll Call

- ❖ Chairperson reviewed committee members and noted the following present:
 - X Dr. Jabbar A. Al-Obaidi
 - X Mr. Christopher Delmonte
 - X Mr. Ed Ivaldi
 - X Ms. Anna M. Nalevanko
 - Mr. Ernie Talpey
 - X Ms. Sheila Whitaker

Agenda

- ❖ Review Final Version of Interim Job Description.
 - *Job Description approved w/ minor adjustments.....final version sent electronically*
 - *Discussion on MMA Posting...will add website link to job description*
- ❖ Review Jim Moore Vacancy Posting
 - *Chris reviewed posting.....committee agreed.....Chris will advertise in the papers*
- ❖ Review CBB Forum Preso
 - *Committee reviewed preso for 10/19 CBB Forum and made minor adjustments*
- ❖ Sub-Committee Update – Form of Gov't (Ernie & Chris)
 - *Briefly discussed....will continue next week when Ernie returns*
- ❖ Sub-Committee Update – Appointed vs. Elected (Chris & Ed)
 - *Jabbar reviewed the full descriptions, benefits and initiation of Charter, Special Act and Bylaw. Need additional info..... Will continue discussion next meeting*
- ❖ Other Items as approved by Chairperson

Motions

None.

Action Items

Please note: Action items have been consolidated, closed, replaced as appropriate. Going forward Action Items will be recorded and tracked under separate cover, Action Item Register.

Adjournment

- ❖ Determine next Meeting date(s), time(s) and location(s)
 - Every 1st and 3rd Tuesday of each month – nominally; have added additional dates to support Public Forums and interview schedules
 - Next Dates are: **10/21** – all Tuesday evenings
 - Time....7:30pm – 9:30pm unless otherwise noted
 - Location: Police Station Community Room unless otherwise noted
 - Reminder: Community Room door on left from back parking lot
 - NOTE: Next week Conservation Commission has room; looking for BTV as backup
- ❖ **Motion** to Adjourn, 2nd
 - Discussion – none
 - Vote – Unanimously approved
 - **Meeting adjourned at 10:05pm.**

Meeting minutes written by: Ed Ivaldi

Minutes Approved at 10/21/08 meeting.