



Town of Bridgewater

Department of Inspectional Services
Academy Building – 66 Central Square
Bridgewater, MA 02324
Telephone (508) 697-0904
Fax (508) 697-0940
E-Mail mwhite@bridgewaterma.org

Inspector of Buildings/Zoning Enforcement Officer
Michael White

Request for Enforcement

To: Inspector of Buildings/Zoning Enforcement Officer Date _____

I believe the **Town Bylaws, Zoning Bylaws, or State Building Code** (circle one) is being violated because:

Address of Alleged Violation: _____

Name of Owner: _____

I am basing my allegations on the above facts, and understand that as the complainant, I may be asked to participate with the Inspector of Buildings/ Zoning Enforcement Officer by appearing jointly with him at court in the event the Inspector of Buildings/ Zoning Enforcement officer is personally unable to verify my allegations, there by requiring legal proceedings to enforce the regulation referenced above. Pursuant to the above allegations I am requesting an investigation and enforcement if applicable.

I give my permission for the Inspectional Services Department to enter upon and traverse my property for the purposes of investigating this complaint.

I understand that my name will not be disclosed unless said disclosure is ordered by court.

I am certifying under the pains and penalties of perjury that the information provided above is true and correct.

Complainant Original Signature: _____

The following information is **required**. Failure to provide your name, address and telephone number will result in the Inspector of Buildings/Zoning Enforcement Officer to process the complaint at his/her discretion. (Please print)

Complainant Name: _____

Address of Complainant: _____

Telephone Number: _____

E-Mail: _____

Request for Enforcement Instructions

- 1) When you fill out a Request for Enforcement you are filing a formal written complaint.
- 2) Read carefully and *completely* fill out the Request for Enforcement form.
- 3) Sign the Request for Enforcement form with an *original signature*.
(Copies not accepted)
- 4) Forward the **original form** to the Building Official via mail or drop off at the Building Department.

Note:

- Request for Enforcement Forms that are incomplete will be treated as an anonymous complaint
- Complaints that are phoned into the Building Department will be treated as anonymous complaints
- Anonymous complaints will be investigated at the Building Officials Discretion.
- All complaints that are filed with a complete Request for Enforcement form the Complainant will receive a written response from the Building Department of our findings.

Official Use Only

Inspector: _____

Date: _____ Time: _____

Initial

Observations: _____

Pictures Taken: Yes _____ No _____

Did You Speak to anyone? Name: _____

Address:

Phone: _____

Additional

Comments: _____

