

Town of Bridgewater

PROCEDURES FOR CARNIVALS/CIRCUS TYPE ACTIVITIES

Any individuals or group wishing to sponsor a carnival or circus type fund raising activity should notify the Town offices listed below. Notifications should be by completed application on the form available at the Town Managers office.

1. STATE

If the activity is located on Bedford Street (Rt. 18/28), a state-maintained route, the Mass. Highway Department must be notified at least thirty days prior to the event.

2. LOCAL

Town Manger: Notification 30 days prior to events

Police Department: Notification 7 days prior to event to determine police details for traffic and crowd control

Inspectional Services: A minimum of 3 days prior to date of inspection, arrangements should be made for inspection of propane storage

Board of Health A minimum of 7 days prior to date of inspection, arrangements should be made for inspection of all food vendors. Inspection will be done only when all food vendors are completely set up for operation.

FEES:	Electrical Permit with Inspection	\$55.00
	Police Detail	\$25.50/hour (4hr min)
	Board of Health Permit	\$5.00/both



Town of Bridgewater

Office of the Town Manager

Academy Building
66 Central Square
Bridgewater, MA 02324

Carnival or Circus Application

Sponsor _____ Contact Person _____

Contact Telephone _____ Date From _____ To _____

Sponsor Address _____

Location of Event _____

Carnival/Circus Company _____

Address _____

Insurance Company _____

Type and Limits of Policy _____

Workmen's Compensation Insurance Certification _____

License From Commissioner of Public Safety (RIDES) _____

Copies of that application must be submitted to the following Town Offices: Town Manger, Board of Health, Fire Department, Police Department, Inspectional Services.

At least one copy of this application must be signed by the following offices and clearly posted on the managers trailer for the duration of the event:

Town Manager _____

Board of Health _____ No. of Vendors Inspected _____

Fire Department _____

Building Inspector _____ No. of Rides _____

Electrical Inspector _____

Police Department _____