



# BRIDGEWATER TOWN COUNCIL

Tuesday, February 6, 2018

7:30 p.m.

Academy Building

66 Central Square

Council Chamber, Room 203

Bridgewater MA

RECEIVED  
TOWN CLERKS OFFICE  
BRIDGEWATER, MA.

2018 FEB -2 A 11: 04

## MEETING AGENDA

### A. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

- a) January 23, 2018

### B. ANNOUNCEMENTS FROM THE PRESIDENT

### C. PROCLAMATIONS

### D. CITIZEN OPEN FORUM

### E. APPOINTMENTS

### F. HEARINGS

### G. LICENSE TRANSACTIONS

- a) **PUBLIC HEARING: 7:40 p.m.:** Petition P-2018-001: Application for Restaurant All Alcohol License and Attendant Licenses- Bogart's Pub & Pizza, 14 Summer Street
- b) Petition P-2018-002: Transfer of Common Victualler License – Mai Cuisine to Sushi King, LLC, d/b/a Mai Franchising, LLC
- c) Petition P-2018-003: Change of Hours on Common Victualler License – Bridgewater Girls Softball League (BGSL)

### H. PRESENTATIONS

### I. TOWN MANAGER'S REPORT

### J. DISCUSSIONS

- a) Precinct 4 Councilor Vacancy

### K. COMMITTEE REPORTS

### L. LEGISLATION FOR ACTION

- a) Order O-FY18-020: Conservation Restriction - Deer Hollow Wildlife Trust, Inc. (Colonial Drive)  
*At their meeting held 1/29/18, the Community & Economic Development Committee voted 3-0 to recommend approval. This measure may be finally considered this evening.*

### M. OLD BUSINESS

- a) Ordinance D-FY18-007: Parking Ordinance  
*At their meeting held 1/29/18, the Community & Economic Development Committee voted 3-0 to recommend approval with proposed amendment. Pending the adoption of any amendments, this measure requires advertising prior to final adoption, therefore may not be finally considered this evening.*

### N. NEW BUSINESS

- a) Order O-FY18-021: Rescind Loan Order O-2017-022: Massachusetts Clean Water Trust for High Street Water Treatment Facility (*Town Manager*)
- b) Order O-FY18-022: Loan Order – High Street Water Treatment Facility (*Town Manager*)
- c) Order O-FY18-023: Transfer Order – AFSCME Contract Settlement (*Town Manager*)
- d) Order O-FY18-024: Transfer Order – Bridgewater Police Association Contract Settlement Funding (*Town Manager*)
- e) Order O-FY18-025: Transfer Order – Capital Sewer Special Purpose Transfers (*Town Manager*)
- f) Order O-FY18-026: Transfer Order – Undesignated Fund for Sewer and AFSCME Contract Settlement Funding (*Town Manager*)
- g) Order O-FY18-027: Transfer Order – Undesignated Fund for Water and AFSCME Contract Settlement Funding (*Town Manager*)

- O. CITIZEN COMMENTS
- P. COUNCIL COMMENTS
- Q. EXECUTIVE SESSION
- R. ADJOURNMENT



## Bridgewater Town Council

In Town Council, Tuesday, February 6, 2018

Council Petition: P-2018-001

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Date Introduced/Public Hearing: February 6, 2018

Amendments Adopted:

Date Adopted:

Date Effective:

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Council Petition: P-2018-001

Relative to:

**HEARING FOR APPROVAL of AN ALL ALCOHOL RESTAURANT and ATTENDANT LICENSES**

WHEREAS, Bogarts Pub & Pizza has submitted all applicable documentation as required for approval of an All Alcohol Restaurant and attendant licenses;

WHEREAS, the petitioner has described the service premises at 14 Summer Street as:

*Premises has four rooms and seven exits; a kitchen, game room, two dining areas, dance floor, and 16-seat bar. Entrance is on rear left. Outside additions include a deck on the left side and an enclosed porch on the right side.*

WHEREAS, approval of request to sell alcoholic beverages is required by Massachusetts General Law – Chapter 138, section 12 prior to the final submission to the Commonwealth’s Alcohol Beverages Control Commission (ABCC) who must ratify the action; and

WHEREAS, the hours of operation for the sale of alcohol and attendant licenses including Common Victualler, Television, Juke Box, Entertainment and Dancing will be:

*Weekdays: 11 a.m. – 1:00 a.m.*

*Saturdays: 11 a.m. – 1:00 a.m.*

WHEREAS, the Bridgewater Town Council, acting as the Legislative body of the Town has such licensing authority, upon consideration of the recommendations of the Building Inspector, Fire, Police, and Health Departments who have oversight authority, it appears that the public good so requires such license be granted;

**The Town Council of the Town of Bridgewater, Massachusetts, pursuant to Chapter 138, section 12 and Chapter 140 - section 2 and section 6 respectively of the Massachusetts General Law (MGL), in Town Council assembled approve the petition of Bogarts Pub & Pizza to operate an establishment and sell alcohol on the premises of 14 Summer Street, Bridgewater, Massachusetts as requested.**



## Bridgewater Town Council

In Town Council, Tuesday, February 6, 2018

Council Petition: P-2018-002

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Date Introduced/Public Hearing: February 6, 2018

Amendments Adopted:

Date Adopted:

Date Effective:

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Council Petition: P-2018-02

Relative to:

### **TRANSFER OF COMMON VICTUALLER LICENSE**

WHEREAS, Sushi King, LLC, dba Mai Franchising has submitted all applicable documentation as required for a transfer of a common victualler license from Mai Cuisine which is currently valid through the end of calendar year 2018

WHEREAS, Mai Cuisine has franchised their 233 Broad Street location to Sushi King, LLC, dba Mai Franchising:

WHEREAS, the hours of operation for the food establishment will remain as:

*Weekdays: 7:00 a.m. – 7:00 p.m. and Weekends: 7:00 a.m. – 7:00 p.m.*

WHEREAS, the Bridgewater Town Council, acting as the Legislative body of the Town has such licensing authority, upon consideration of the recommendations of the Building Inspector, Fire, Police, and Health Departments who have oversight authority, it appears that the public good so requires such license be granted;

**The Town Council of the Town of Bridgewater, Massachusetts, pursuant to Chapter 140 of the Massachusetts General Law (MGL), in Town Council assembled approve the petition of Sushi King, LLC, dba Mai Franchising to transfer the common victualler license of Mai Cuisine at 233 Broad Street, Bridgewater, Massachusetts as requested.**



## Bridgewater Town Council

In Town Council, Tuesday, February 6, 2018

Council Petition: P-2018-003

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Date Introduced/Public Hearing: February 6, 2018

Amendments Adopted:

Date Adopted:

Date Effective:

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Council Petition: P-2018-003

Relative to:

### **CHANGE OF HOURS FOR A COMMON VICTUALLER LICENSE**

WHEREAS, the Bridgewater Girls Softball League previously submitted all applicable documentation as required for the renewal of their a common victualler license and received a renewed license for calendar year 2018

WHEREAS, the Bridgewater Girls Softball League anticipates a full schedule of games and tournament events requiring additional hours of operation at the Crescent Street Ballfields;

WHEREAS, the Bridgewater Girls Softball League now request their hours on the common victualler license to be changed to the following:

*Monday-Friday: 8:00 a.m. – 10:00 p.m.*

*Saturdays: 8:00 a.m. – 10:00 p.m.*

*Sundays: 8:00 a.m. – 10:00 p.m.*

WHEREAS, the Bridgewater Town Council, acting as the Legislative body of the Town has such licensing authority, upon consideration of the recommendations of the Building Inspector, Fire, Police, and Health Departments who have oversight authority, it appears that the public good so requires such license be granted;

**The Town Council of the Town of Bridgewater, Massachusetts, pursuant to Chapter 140 of the Massachusetts General Law (MGL), in Town Council assembled approve the petition Bridgewater Girls Softball League to extend the hours on their common victualler license for Crescent Street Ballfields, Bridgewater, Massachusetts as requested.**



# Bridgewater Town Council

In Town Council, Tuesday, February 6, 2018

Council Order: O-FY18-020

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Introduced By: Town Manager  
Date Introduced: January 9, 2018  
First Reading: January 9, 2018  
Second Reading: February 6, 2018  
Amendments Adopted:  
Third Reading:  
Date Adopted:  
Date Effective:

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## Order O-FY18-020

### **CONSERVATION RESTRICTION – DEER HOLLOW WILDLIFE TRUST, INC. (COLONIAL DRIVE)**

**WHEREAS;** the Bridgewater Planning Board approved a special permit for an Open Space Plan Community on September 21, 2016 and,

**WHEREAS;** a parcel was created under that special permit and designated open space, that parcel being located on vacant land off Colonial Drive in Bridgewater, Plymouth County, Massachusetts, containing approximately 20.18 acres, shown as "OPEN SPACE PARCEL C" on that certain plan entitled "A Definitive Subdivision 'The Meadows' Assessors Map 111, Lots 31, 32, 13A and A Portion of Assessor's Map 101, Lot 39, Colonial Drive, Bridgewater, Massachusetts, Submission Dated: 4/24/2015, which plan is recorded with Plymouth County Registry of Deeds in Plan Book 59, Page 941 and,

**WHEREAS;** the Bridgewater Conservation Commission has voted to accept a gift of the conservation easement on that property from the Deer Hollow Charitable Wildlife Trust, LLC and,

**WHEREAS;** the Secretary of Energy and Environmental Affairs must also approve of the transfer of a conservation easement to the Bridgewater Conservation Commission and,

**WHEREAS;** the Conservation Commission is charged with holding conservation easements under MGL c. 184, section 8C, now therefore,

**ORDERED;** that, pursuant to the provisions of MGL c.40, section 8C, the Town Council of Bridgewater does accept the conservation restriction granted to the Bridgewater Conservation Commission by the Deer Hollow Charitable Wildlife Trust, LLC to hold for the preservation of the natural resources of Bridgewater and it being in the public interest pursuant to MGL c.184, section 32.

### *Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>Community &amp; Economic Development Committee</li></ul>	<ul style="list-style-type: none"><li>1/29/18: Vote 3-0 recommend approval.</li></ul>

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**



# Bridgewater Town Council

In Town Council, Tuesday, February 6, 2018

Council Ordinance: D-FY18-007

Proposed Amendment(s)

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Introduced By: Councilor ~~Kevin Perry~~ Peter Colombotos  
Date Introduced: October 3, 2017  
First Reading: October 3, 2017  
Second Reading: February 6, 2018  
Amendments Adopted:  
Third Reading:  
Date Effective:

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## Proposed Ordinance D-FY18-007

### PARKING ORDINANCE

ORDERED that pursuant to Article II, Section 2-2 of the Bridgewater Town Charter; the Town Council of the Town of Bridgewater, Massachusetts in Town Council assembled vote to amend the Bridgewater General Ordinances, Part III, Chapter 1, Article II. Non-Criminal Enforcement of Violations by adding the following:

Part III. General Ordinances  
Chapter 1. General Provisions  
Article II. Non-Criminal Enforcement of Violations  
Section 3. Schedule of Fines

Add:

Ch. 260/Art. XV Paid Parking                      \$25 for first and each subsequent Offense

ORDERED that pursuant to Article II, Section 2-2 of the Bridgewater Town Charter; the Town Council of the Town of Bridgewater, Massachusetts in Town Council assembled vote to amend the Bridgewater General Ordinances, Part III, Chapter 260, Streets and Sidewalks, by adopting the following Article XV, Paid Parking:

Part III. General Ordinances  
Chapter 260. Streets and Sidewalks  
Article XV. Paid Parking

**Section 1. Definitions**

For the purposes of this Article, the following words and phrases shall have the meanings respectively ascribed to them:

*Off-street parking* areas shall mean the off-street parking areas owned and located throughout the Town of Bridgewater.

*Parking meter or kiosk* shall mean any mechanical or electronic device, not inconsistent with the provisions of this article, and placed or erected on any public way within the city for the regulation of parking. Each parking meter installed shall indicate by proper legend the legal parking time established by this article and when operated shall indicate the beginning and expiration of such period.

*Parking meter space* shall mean any space within a parking meter zone, adjacent to a parking meter or within a paid parking zone, which is duly designated for the parking of a single vehicle by lines painted on the surface of the street or designated by official town signage.

*Parking space*, as used in connection with off-street parking areas, shall mean the space indicated on plans of the off-street parking areas on file in the Town Clerk's office in which a vehicle may be properly parked and which shall be indicated clearly by painted lines, official town signage or otherwise.

*Parking meter zones* shall mean the streets or parts of streets in which the use of parking meters is authorized by this article, and the numbered parking spaces on each of the off-street parking areas in which the use of parking meters is authorized by this article.

**Section 2. Meter zones and parking time limits established - On-street parking.**

The streets or parts of streets described below are hereby established as parking meter zones, with parking restrictions as specifically indicated for each such zone.

1. School Street from Central Square to Summer Street as allowed by markings and signage.
- ~~2. Spring Street the southwesterly side as allowed by markings and signage.~~

**Section 3. Meter zones and Parking Time Limits Established - Off-street parking areas.**

The numbered parking spaces as shown on plans for each individual off-street parking area and filed with the Town Clerk, are hereby established as parking meter zones, with parking meter restrictions as specifically indicated for each zone. The Off-street parking areas are:

1. Spring Street Parking Lot
2. Town Parking Lot – rear of the buildings on the east side of Central Square.
3. Broad Street Lot – adjacent to the old rail station



### **Section 3. Installation and maintenance.**

(a) The Town Manager shall provide for the installation and repair of parking meters or kiosks, curb or street marking lines, and lines on the off-street parking areas, in the areas designated in this article as parking meter zones. The Town Manager shall have charge of the regulation and operation thereof and shall ensure the maintenance of such meters in good workable condition.

### **Section 4. Location and construction generally.**

In on-street parking meter zones, parking meters or kiosks shall be placed upon the curb, next to or reasonably close to the individual parking places. Parking meters or kiosks shall be placed on the various off-street parking areas, as shown on the plans on file with the Town Clerk. All such meters or kiosks shall be so constructed as to display a signal or issue a display or notification showing legal parking, upon the deposit of proper payment indicated by the instructions on the meters.

### **Section 5. Location where parking prohibited.**

Notwithstanding the provisions of this Article XV, parking meters shall not be erected nor shall parking meter spaces and zones be established on any street or parts of streets where parking may by law be prohibited, except as specifically provided herein.

### **Section 6. Hours of operation.**

Parking meters shall operate and control parking in the parking meter zones established in this article as determined by Town Manager regulation, however there shall be no metered parking on Saturdays and Sundays and legal holidays of the Commonwealth of Massachusetts.

### **Section 7. Vehicle to be parked within lines of metered space.**

Whenever any vehicle shall be parked in a metered area, the operator of the vehicle shall park within the area designated by the curb or street marking lines as indicated for angle or parallel parking. In off-street parking areas, the vehicle shall be parked within the lines indicating the parking space.

### **Section 8. Deposit of payment required; overtime parking; exemption.**

(a) When a vehicle is parked in a parking space for which a parking meter or kiosk has been installed under this article, the driver shall, upon entering the parking space, immediately deposit, in the meter or kiosk, appropriate payment as indicated by the instructions on the meter or kiosk. It shall be unlawful for any person to fail or neglect to deposit such payment. Upon such deposit, the parking space may then be used by such vehicle during the time prescribed in this article according to the sum thus deposited. The vehicle shall be unlawfully parked if it shall remain in such space beyond the period of time which the driver shall have deposited such payment in the meter or kiosk. It shall be unlawful for any person to cause any vehicle to be unlawfully parked as provided in this section.

(b) Notwithstanding any other provisions in this article, no parking meter fees shall be due under subsection (a) nor shall any penalty be imposed for failure to pay on days declared a parking meter holiday which dates shall be determined by the Town Manager to correspond with special events.

**Section 9. Parking meter fees prescribed.**

All meter fees shall be determined by Town Manager regulation.

**Section 10. Tampering with, breaking, etc., meters; depositing slugs.**

It shall be unlawful for any person, not authorized to do so, to tamper with, break, injure or destroy any parking meter, or to deposit or cause to be deposited therein any slugs or any other device or metallic or paper substance or any other substitute for the payments required to be deposited by this article.

**Section 11. Collection of deposits and inspection of meters or kiosks.**

The Town Manager shall have the authority and duty to collect or cause to be collected, weekly or more often at his discretion, all payments made pursuant to a paid parking program and to inspect or cause to be inspected such paid parking equipment weekly, or may be necessary, to see that they are in proper working order. The Chief of Police shall maintain a list of the equipment which is not in proper working order. Said list shall be posted in the police station and a copy provided to the parking clerk.

**Section 12. Records of receipts and disbursements.**

The Town Manager shall ensure the documentation of all paid parking receipts and disbursements.

**Section 13. Duty of police as to violations of article.**

It shall be the duty of the Police Chief to issue citations for all vehicles whose operators violate the provisions of this article and to cause to be imposed the penalties provided in Chapter 1, Section 3. Schedule of Fines.

*Explanation: The Town has never had a paid parking program. This simple first step is aimed at providing paid parking options to visitors to Bridgewater State University, and would not be used in Central Square or other side streets used by residents. Revenues earned by the program would be used to make infrastructure improvements to the downtown areas such as sidewalks, Complete Streets improvements, bicycle lanes, pedestrian improvements, etc. Revenues could also be used to finance engineering for road improvements, handicapped accessibility, etc. Rough estimates show the program could raise up to \$275,000 annually.*

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"> <li>• Community &amp; Economic Development Committee</li> </ul>	<ul style="list-style-type: none"> <li>• 1/29/18: Vote 3-0 recommend approval as amended.</li> </ul>



# Bridgewater Town Council

In Town Council, Tuesday, February 6, 2018

Council Order: O-FY18-021

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Introduced By: Town Manager *(at the request of the Finance Director)*  
Date Introduced: February 6, 2018  
First Reading: February 6, 2018  
Second Reading:  
Amendments Adopted:  
Third Reading:  
Date Adopted:  
Date Effective:

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## Order O-FY18-021

### **RESCIND LOAN ORDER O-2017-022: MASSACHUSETTS CLEAN WATER TRUST FOR HIGH STREET WATER TREATMENT FACILITY**

**ORDERED**, in accordance with MGL c.44, section 7 and Section 6 of the Bridgewater Home Rule Charter, that the Town Council assembled vote:

- **To rescind O-2017-022 which appropriated \$6,760,000 for the purpose of building a Water Treatment facility.**

*Explanation:*

*The original loan order O-2017-022 has been revised with Added Value Components as well as Primary Project Updated needs totaling **\$10.4M***

*This project has been approved for funding through the State Revolving Fund (SRF) Loan programs referred to as the Primary Project at estimated costs of **\$8.3M**.*

*Funding for the Added Value Project components, i.e.: new Water & Sewer Administration Office to be attached to the proposed High St WTP Building as well as a new WTP Garage Facility to be attached for water treatment maintenance functions & storage space for critical equipment and vehicles at estimated costs of **\$2.1M**.*

*Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
•	•



# Bridgewater Town Council

In Town Council, Tuesday, February 6, 2018

Council Order: O-FY18-022

Introduced By: Town Manager *(at the request of the Finance Director)*  
 Date Introduced: February 6, 2018  
 First Reading: February 6, 2018  
 Second Reading:  
 Amendments Adopted:  
 Third Reading:  
 Date Adopted:  
 Date Effective:

## Order O-FY18-022

### LOAN ORDER – HIGH STREET WATER TREATMENT FACILITY

**ORDERED;** that **\$10,400,000** is appropriated for the purpose of financing the construction of the High Street Water Treatment Facility including without limitation all costs thereof; that to meet this appropriation the Treasurer with the approval of the Town Manager is authorized to borrow \$10,400,000 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Town Manager or other appropriate local body or official determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C; that the Treasurer with the approval of the Town Manager is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C; and in connection therewith to enter into a financing agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary or convenient to carry out the project. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

*Explanation:*

*The original loan order 0-2017-022 has been revised with Added Value Components as well as Primary Project Updated needs totaling **\$10.4M***

*This project has been approved for funding through the State Revolving Fund (SRF) Loan programs referred to as the Primary Project at estimated costs of **\$8.3M**.*

*Funding for the Added Value Project components, ie: new Water & Sewer Administration Office to be attached to the proposed High St WTP Building as well as a new WTP Garage Facility to be attached for water treatment maintenance functions & storage space for critical equipment and vehicles at estimated costs of **\$2.1M**.*

*Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
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# Bridgewater Town Council

In Town Council, Tuesday, February 6, 2018

Council Order: O-FY18-023

Introduced By: Town Manager *(at the request of the Finance Director)*  
 Date Introduced: February 6, 2018  
 First Reading: February 6, 2018  
 Second Reading:  
 Amendments Adopted:  
 Third Reading:  
 Date Adopted:  
 Date Effective:

## Order O-FY18-023

### TRANSFER ORDER – AFSCME CONTRACT SETTLEMENT

**ORDERED**, pursuant to Section 6-4 of the of the Bridgewater Home Rule Charter, that the Town Council assembled vote to appropriate and transfer from the schedule of Source of funds to the schedule of the use of funds below:

Source of Funds	Account No.	GL Account Description	Amount
Overlay Surplus	0100-322000	Overlay Surplus	\$ (62,698.16)
Other Expenses for Contract Settlements Balance	01235013-570000	Other Expenses - CBA	\$ (60,000.00)
<b>Total:</b>			<b>\$ (122,698.16)</b>
Use of Funds	Account No.	GL Account Description	Amount
GF AFSCME Contract Settlement	04205001-510001	PY Salaries - Retro	\$ 69,452.82
GF AFSCME Contract Settlement	02105001-510000	CY Salaries	\$ 53,245.34
<b>Total</b>			<b>\$ 122,698.16</b>

Explanation:

- Settlement of AFSCME Union Contract – PY FY16 & FY17, and CY FY18
- Funds Budgeted in FY2017 left here for AFSCME Negotiations in above Account

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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# Bridgewater Town Council

In Town Council, Tuesday, February 6, 2018

Council Order: O-FY18-024

Introduced By: Town Manager *(at the request of the Finance Director)*  
 Date Introduced: February 6, 2018  
 First Reading: February 6, 2018  
 Second Reading:  
 Amendments Adopted:  
 Third Reading:  
 Date Adopted:  
 Date Effective:

## Order O-FY18-024

### TRANSFER ORDER – BRIDGEWATER POLICE ASSOCIATION CONTRACT SETTLEMENT FUNDING

**ORDERED**, pursuant to Section 6-4 of the of the Bridgewater Home Rule Charter, that the Town Council assembled vote to appropriate and transfer from the schedule of Source of funds to the schedule of the use of funds below:

Source of Funds	Account No.	GL Account Description	Amount
Overlay Surplus	0100-322000	Overlay Surplus	\$ (150,776.95)
<b>Total:</b>			<b>\$ (150,776.95)</b>
Use of Funds	Account No.	GL Account Description	Amount
GF BPA Contract Settlement	02105001-510000	Salaries	\$ 91,375.55
Police Department Restructure	02105001-510000	Salaries	\$ 59,401.40
<b>Total</b>			<b>\$ 150,776.95</b>

Explanation:

- *Settlement of Police Union Contract – Funds to be allocated CY*

*Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
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# Bridgewater Town Council

In Town Council, Tuesday, February 6, 2018

Council Order: O-FY18-025

Introduced By: Town Manager *(at the request of the Finance Director)*  
 Date Introduced: February 6, 2018  
 First Reading: February 6, 2018  
 Second Reading:  
 Amendments Adopted:  
 Third Reading:  
 Date Adopted:  
 Date Effective:

## Order O-FY18-025

### TRANSFER ORDER – CAPITAL SEWER SPECIAL PURPOSE TRANSFERS

**ORDERED**, pursuant to Section 6-4 of the of the Bridgewater Home Rule Charter, that the Town Council assembled vote to appropriate and transfer from the schedule of Source of funds to the schedule of the use of funds below:

Source of Funds	Account No.	GL Account Description	Amount
Sewer Reserved Spec Purpose - Capital	6100-358000	SWR SPCL PURP - Capital	\$ 70,000.00
Sewer Reserved Spec Purpose - Capital	6100-358000	SWR SPCL PURP - Capital	\$ 49,600.00
Sewer Reserved Spec Purpose - Capital	6100-358000	SWR SPCL PURP - Capital	\$ 10,000.00
<b>Total:</b>			<b>\$ 129,600.00</b>
Use of Funds	Account No.	GL Account Description	Amount
Sewer Fund Capital Expense	61105-587001	SWR Generator Repair	\$ 70,000.00
Sewer Fund Capital Expense	61105-530051	SWR WWTP Affordability Study	\$ 49,600.00
Sewer Fund Capital Expense	61105-530052	SWR NPDES Permit	\$ 10,000.00
<b>Total</b>			<b>\$ 129,600.00</b>

**Explanation:**

- *The Sewer Plan generator had a mechanical failure causing damage to the internal components – a rental of a standby generator was necessary to keep on hand while the generator and radiator was repaired*
- *Sewer WWTP Affordability Study is needed in this budget cycle, however, the funding wasn't included in original budget*
- *National Pollutant Discharge Elimination System(NPDES) Collection System Map Plan & Submittal Report*

***Committee Referrals and Dispositions:***

Referral(s)	Disposition(s)
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# Bridgewater Town Council

In Town Council, Tuesday, February 6, 2018

Council Order: O-FY18-026

Introduced By: Town Manager *(at the request of the Finance Director)*  
 Date Introduced: February 6, 2018  
 First Reading: February 6, 2018  
 Second Reading:  
 Amendments Adopted:  
 Third Reading:  
 Date Adopted:  
 Date Effective:

## Order O-FY18-026

### TRANSFER ORDER – UNDESIGNATED FUND FOR SEWER AND AFSCME CONTRACT SETTLEMENT

**ORDERED**, pursuant to Section 6-4 of the of the Bridgewater Home Rule Charter, that the Town Council assembled vote to appropriate and transfer from the schedule of Source of funds to the schedule of the use of funds below:

Source of Funds	Account No.	GL Account Description	Amount
Sewer Undesignated Fund Balance	6100-359000	SWR Retained Earnings	\$ 622,827.70
<b>Total:</b>			<b>\$ 622,827.70</b>
Use of Funds	Account No.	GL Account Description	Amount
Sewer Reserved Spec Purpose - Capital	6100-358000	SWR SPCL PURP - Capital	\$ 500,000.00
Sewer Fund AFSCME Contract Settlement	61005001-510000	SWR CY Salaries	\$ 40,534.00
Sewer Fund AFSCME Contract Settlement	61005001-510001	SWR PY Year Retro - AFSCME	\$ 47,569.38
Sewer Fund Expense	61005431-530000	SWR Professional Services	\$ 34,724.32
<b>Total</b>			<b>\$ 622,827.70</b>

**Explanation:**

- Annual allocation of Undesignated Fund Balance (Free Cash) to Special Purpose Accounts.
- Professional outside legal services were necessary to assist the legal department for EPA meetings and proceedings for advisement regarding the MassDEP Permit Case – Invoices were not submitted for payment until after FY2017 – Prior year payment
- Settlement of Afscme Contract – Funds to be allocated CY & PY

***Committee Referrals and Dispositions:***

Referral(s)	Disposition(s)
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# Bridgewater Town Council

In Town Council, Tuesday, February 6, 2018

Council Order: O-FY18-027

Introduced By: Town Manager *(at the request of the Finance Director)*

Date Introduced: February 6, 2018

First Reading: February 6, 2018

Second Reading:

Amendments Adopted:

Third Reading:

Date Adopted:

Date Effective:

## Order O-FY18-027

### TRANSFER ORDER – UNDESIGNATED FUND FOR WATER AND AFSCME CONTRACT SETTLEMENT

**ORDERED**, pursuant to Section 6-4 of the of the Bridgewater Home Rule Charter, that the Town Council assembled vote to appropriate and transfer from the schedule of Source of funds to the schedule of the use of funds below:

Source of Funds	Account No.	GL Account Description	Amount
Water Undesignated Fund Balance	6200-359000	WTR Retained Earnings	\$ 895,822.52
<b>Total:</b>			<b>\$ 895,822.52</b>
Use of Funds	Account No.	GL Account Description	Amount
Water Reserved Spec Purpose - Capital	6200-358000	WTR SPCL PURP - Capital	\$ 800,000.00
Water Fund AFSCME Contract Settlement	62005001-510000	WTR CY Salaries	\$ 47,437.00
Water Fund AFSCME Contract Settlement	62005001-510001	WTR PY Year Retro - AFSCME	\$ 48,385.52
<b>Total</b>			<b>\$ 895,822.52</b>

Explanation:

- Annual allocation of Undesignated Fund Balance (Free Cash) to Special Purpose Accounts.
- Settlement of Afscme Contract – Funds to be allocated CY & PY Accounts

*Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
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