

TOWN OF BRIDGEWATER  
OFFICE OF THE  
TOWN COUNCIL

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BRIDGEWATER, MA.

2019 FEB 21 A 11:38



Budget & Finance Committee  
Meeting Agenda

**Committee Members:**

*William Wood, Chair  
District 6 Councilor*

*Dennis Gallagher, Member  
At-Large Councilor*

*Edward (Ted) Haley  
At-Large Councilor*

**Location:** Academy Building  
66 Central Square  
Room 201A  
Bridgewater, MA

**Date &  
Time:** February 26, 2019  
7:00 p.m.  
Agenda

- Budget & Finance Committee
- A. Call to Order
  - B. Approval of minutes
    - February 5, 2019
  - C. Legislation Referred
    - Order O-FY19-041: Loan Order - Elm Street Project
    - Order O-FY19-042: Loan Order - First Street Project
    - Order O-FY19-046: Adoption of 5-Year Capital Plan
    - Order O-FY19-047: 2019 Capital Plan Funding
    - Order O-FY19-048: Acceptance of MassWorks Grant
  - D. Public Comment
  - E. Adjourn



# Bridgewater Town Council

In Town Council, Tuesday, February 26, 2019

Council Order: O-FY19-041

Introduced By: Town Manager  
 Date Introduced: January 22, 2019  
 First Reading: January 22, 2019  
 Second Reading/Public Hearing: February 26, 2019  
 Amendments Adopted:  
 Third Reading:  
 Date Adopted:  
 Date Effective:

## Order O-FY19-041

### LOAN ORDER - ELM STREET PROJECT

**ORDERED**, ORDERED, that \$6,500,000 is appropriated to pay costs of the Elm Street reconstruction project, including the payment of all costs incidental and related thereto (the "Project"), and that to meet this appropriation, the Treasurer, with the approval of the Town Manager, is authorized to borrow said amount under and pursuant to M.G.L. c. 40Q, M.G.L. c. 44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that the Town Manager is authorized to contract for and expend any grants, aid or gifts available to pay costs of the Project and to take any other action necessary or convenient to carry out the Project. The amount authorized to be borrowed shall be reduced to the extent of any MassWorks Infrastructure Grants or any other grants received by the Town to pay costs of this Project. Any premium received upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

**Explanation:**

*This order appropriates the total amount necessary to fund Elm Street reconstruction and requires that the total amount to be borrowed be reduced by the amount of the MassWorks grant. The amount borrowed will be paid back from the DIF district revenue.*

*Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"> <li>• Budget &amp; Finance Committee</li> <li>• Finance Committee</li> <li>• This measure has been duly advertised in the Enterprise and on the Town's website.</li> </ul>	<ul style="list-style-type: none"> <li>• Meet 2/26/19. Will provide disposition to full Council.</li> <li>• 2/11/19: Vote 5-0 approve.</li> </ul>



# Bridgewater Town Council

In Town Council, Tuesday, February 26, 2019

Council Order: O-FY19-042

Introduced By: Town Manager  
 Date Introduced: January 22, 2019  
 First Reading: January 22, 2019  
 Second Reading/Public Hearing: February 26, 2019  
 Amendments Adopted:  
 Third Reading:  
 Date Adopted:  
 Date Effective:

## Order O-FY19-042

### LOAN ORDER - FIRST STREET PROJECT

**ORDERED**, that \$1,200,000 is appropriated to pay costs of the First Street reconstruction project, including the payment of all costs incidental and related thereto (the "Project"), and that to meet this appropriation, the Treasurer, with the approval of the Town Manager, is authorized to borrow said amount under and pursuant to M.G.L. c. 44, §7(5), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that the Town Manager is authorized to contract for and expend any grants, aid or gifts available to pay costs of the Project and to take any other action necessary or convenient to carry out the Project. The amount authorized to be borrowed by this order shall be reduced to the extent of any MassWorks Infrastructure Grants or any other grants received by the Town to pay costs of this Project. Any premium received upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. The Town shall assess betterments upon abutters of the Project in accordance with the requirements of Article XVI of the Town Code.

Explanation:

*This order appropriates the total amount necessary to fund First Street sewer and paving. The sewer portion is to be funded by the MassWorks grant and the paving portion is to be funded by the property owners through a betterment.*

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"> <li>Budget &amp; Finance Committee</li> <li>Finance Committee</li> <li>This measure has been duly advertised in the Enterprise and on the Town's Website.</li> </ul>	<ul style="list-style-type: none"> <li>Meet 2/26/19. Will provide disposition to full Council,</li> <li>2/11/19: Vote 5-0 approve.</li> </ul>

**ROLL CALL VOTE – REQUIRES 2/3 OF FULL COUNCIL (6)**



## Bridgewater Town Council

In Town Council, Tuesday, February 26, 2019

Council Order: O-FY19-046

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Introduced By: Town Manager  
Date Introduced: January 22, 2019  
First Reading: January 22, 2019  
Second Reading/Public Hearing: February 26, 2019  
Amendments Adopted:  
Third Reading:  
Date Adopted:  
Date Effective:

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### Order O-FY19-046

#### **ADOPTION OF 5-YEAR CAPITAL PLAN**

**ORDERED**, in accordance with Charter section 6-6 of the Bridgewater Home Rule Charter, that the Town Council assembled vote to adopt the 2019-2025 Capital Improvement Program as attached.

Explanation:

*The 2019-2025 Capital Improvement Program is presented for adoption by the Council. It is a multi-year guide, but not an appropriation. The plan changes from year-to-year as revised or new items are added or amended.*

*Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>Budget &amp; Finance Committee</li><li>Finance Committee</li> <li>This measure has been duly advertised in the Enterprise and on the Town's website for a public hearing.</li></ul>	<ul style="list-style-type: none"><li>Meet 2/26/19. Will provide disposition to full Council.</li><li>2/11/19: Vote 5-0 approve.</li></ul>



## Bridgewater Town Council

In Town Council, Tuesday, February 26, 2019

Council Order: O-FY19-047

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Introduced By:	Town Manager
Date Introduced	January 22, 2019
First Reading:	January 22, 2019
Second Reading/Public Hearing:	February 26, 2019
Amendments Adopted:	
Third Reading:	
Date Adopted:	
Date Effective:	

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### Order O-FY19-047

#### 2019 CAPITAL PLAN FUNDING

**ORDERED** that, pursuant to Section 6-4(a) of the Bridgewater Charter, that the Town Council assembled vote to appropriate the sum of **\$1,164,334.79** from the below schedule to pay costs of the following capital purchases as outlined in the Capital Plan:

Source of Funds	Account No.	GL Account Description	Amount
Ambulance Receipts Reserved	25015-596010	ARRA	\$248.25
Capital Stabilization	80105-596110	Capital Stabilization	\$1,004,040.54
Fire Prison Mitigation	40035-596010	Police Prison Mitigatn Bldg Imprv	\$160,046.00
<b>Total:</b>			<b>\$1,164,334.79</b>
Use of Funds	Account No.	GL Account Description	Amount
FY 2019 Capital Gen Gov	TBD	Bldg Main Plan - Consultant	\$20,000.00
FY 2019 Capital Gen Gov	TBD	Board Docs - Paperless Gov Solution	\$10,000.00
FY 2019 Capital Gen Gov	TBD	Full Circle - Permitting&Software	\$60,000.00
FY 2019 Capital Gen Gov	TBD	Assessors' Scanning Prop Revaluation	\$1,647.00
FY 2019 Capital Gen Gov	TBD	Finance Software Implementation	\$100,000.00
FY 2019 Capital Gen Gov	TBD	Network Switch	\$16,000.00
FY 2019 Capital Gen Gov	TBD	Wireless Network Upgrade	\$6,000.00
FY 2019 Capital Gen Gov	TBD	Computer Replacements & Upgrades	\$25,000.00
FY 2019 Capital Gen Gov	TBD	Fiber Optic Cable Repairs 10 poles	\$11,000.00
FY 2019 Capital Gen Gov	TBD	Tyler UB Project Conversion Fees	\$42,425.00
FY 2019 Capital Gen Gov	TBD	Voting Tables & Office Equipment	\$7,090.00
FY 2019 Capital Gen Gov	TBD	Voting Poll Pads & Thermal Printers	\$28,620.00
FY 2019 Capital Gen Gov	TBD	Voting Poll Pads Warranty 3 Years	\$9,000.00
FY 2019 Capital Gen Gov	TBD	Bldg & Planning - Camino Software	\$8,500.00
FY 2019 Capital Public Safety	TBD	Replace Two Marked Cruisers	\$110,000.00
FY 2019 Capital Public Safety	TBD	A1 Stretchers & IT for Ambulances	\$9,946.00
FY 2019 Capital Public Safety	TBD	Stair Chairs for Ambulance Transports	\$7,500.00
FY 2019 Capital Public Safety	TBD	SCBA Bottles 1 of 3	\$16,350.00
FY 2019 Capital Public Safety	TBD	Turnout Gear 1 of 2	\$57,600.00
FY 2019 Capital Public Safety	TBD	Turnout Gear 2 of 2	\$85,000.00
FY 2019 Capital Public Safety	TBD	SUV/Command Vehicle	\$45,500.00
FY 2019 Capital Public Safety	TBD	DPW Plow#3 Lease Pymt 1	\$47,136.00
FY 2019 Capital Public Safety	TBD	DPW Sidewalk Plow - Lse Pymt - 1	\$42,000.00
FY 2019 Capital Public Safety	TBD	DPW Mini Excavator & Trailer	\$75,000.00
FY 2019 Capital Public Safety	TBD	DPW Roadside Mower	\$90,000.00
FY 2019 Capital Public Safety	TBD	Pedestrian Signals at Pleasant Street	\$26,800.00
FY 2019 Capital Public Safety	TBD	Pedestrian Signals on Town Common	\$8,000.00
FY 2019 Capital Public Safety	TBD	Rdsgn Traffic Signal Pleas&Center St	\$22,800.00
FY 2019 Capital Public Safety	TBD	StreetScan Sidewalk Amend O-FY19-018)	\$20,000.00
FY 2019 Capital Gen Gov	TBD	Street Lighting - LED	\$110,000.00
FY 2019 Capital Human Services	TBD	Senior Center / Upgrade Electric Pane	\$15,000.00
FY 2019 Capital Human Services	TBD	Senior Center Pickle Ball Fencing	\$5,000.00
FY 2019 Capital Parks & Recreation	TBD	Park & Recreation Building Repairs	\$25,000.00
FY 2019 Capital Public Safety	10220219-586001	Ambulance Lease O-FY19-036	\$248.25
FY 2019 Capital Public Safety	10420219-586000	DPW Plow#2 Lease O-FY19-036	\$172.54
<b>Total</b>			<b>\$1,164,334.79</b>

**ROLL CALL VOTE – REQUIRES 2/3 OF COUNCIL MEMBERSHIP (6).**

**FURTHER ORDERED;** for the payment of all other costs incidental and related thereto; that the amounts indicated above for each project are estimates and that the Town Manager may allocate more funds to any one or more of such projects, and less to others, so long as, in the judgment of the Town Manager, each of the projects described above can be completed within the total appropriation made by this Order; And that the Town Manager is authorized to contract for and expend any grants, aid or gifts in available for the project; and that the Town Manager is authorized to take any other action necessary or convenient to carry out this project.

*Explanation: This order appropriates funds pursuant to the FY2019 capital plan. Some items on the FY2019 capital list have already been funded.*

*Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"> <li>• Budget &amp; Finance Committee</li> <li>• Finance Committee</li> <li>• This measure has been duly advertised in the Enterprise and on the Town’s website for a public hearing.</li> </ul>	<ul style="list-style-type: none"> <li>• Meet 2/26/19. Disposition will be provided to full Council.</li> <li>• 2/11/19: Vote 5-0 approve</li> </ul>



# Bridgewater Town Council

In Town Council, Tuesday, February 26, 2019

Council Order: O-FY19-048

Introduced By: Town Manager  
 Date Introduced: February 5, 2019  
 First Reading: February 5, 2019  
 Second Reading: February 26, 2019  
 Amendments Adopted:  
 Third Reading:  
 Date Adopted:  
 Date Effective:

## Order O-FY19-048

### ACCEPTANCE OF MASSWORKS GRANT

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the Commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received a MassWorks grant from the Commonwealth of Massachusetts to be expended by as outlined in the terms of the grant.

Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$3,000,000.00 from the Commonwealth of MA accordance with stated purpose thereof.**

### *Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"> <li>• Budget &amp; Finance</li> <li>• Finance Committee</li> </ul>	<ul style="list-style-type: none"> <li>• 2/26:</li> <li>• 2/11: Vote 5-0 approve</li> </ul>