

TOWN OF BRIDGEWATER

Finance Committee

Eric Langone, Chair
George Haley, Vice Chair
Robert Rees
Nathan Schofield
Kathleen Blais
Lea Wyatt
Julie Scleparis
William Wood
Suzi Robinson



Joshua McGraw, Staff Assistant
E-Mail: jmcgraw@bridgewaterma.org

Academy Building - 66 Central Square
Bridgewater, MA 02324

Bridgewater Finance Committee (Fin Com) Agenda for the Fin Com Meeting Convening on April 13th, 2020 at 7:00PM

Disclosure: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Finance Committee will be conducted via remote participation to the greatest extent possible. There will be no in person attendance permitted.

Link to join meeting: <https://zoom.us/j/380273166>
Call In: 1-646-876-9923
Meeting ID: 380 273 166

Call to Order at 7:00PM

Public Comment

Approval of Meeting Minutes from 2.24.2020

New Business

Order O-FY20-047: CPC Transfer - Legion Field Fencing

Ordinance D-FY20-008: General Ordinance - Rescind Ordinance D-2012-004 Administration & Fiduciary Oversight of Budget - Ambulance Receipts

Order O-FY20-048: Acceptance of a Gift - Howard Foundation for Council on Aging

Order O-FY20-049: Acceptance of a Gift - Council on Aging

Discussion

Discussion of Enterprise Funds with Fund Owners

Discussion of Capital Plan

Understand RE taxes and where the money comes from

Review school budgets, enrollment, needs, etc.

Sewer Treatment Budget and Forecast

Adjournment of Meeting

Finance Committee Virtual Meeting Guidelines

It is the Town of Bridgewater's intention to provide a virtual meeting environment that is respectful, productive and informative to all. The below guidance is intended to provide the structure to achieve that goal:

- This meeting is being held virtually and will be recorded and, in some cases, aired live
- All attendees will be muted upon entry into the meeting. The meeting host will unmute the committee/board members so they can conduct their meeting and hold discussions freely
- The Chair requests that, to preserve decorum, members wishing to speak first "raise their hand" and wait for acknowledgement by the Chair
- Citizens wishing to speak during Public Comments should "raise their hand". They will be unmuted and allowed to speak in the order their hand was seen raised
 - Citizens must state their name and address clearly for the record
- Presenters will be unmuted by the host during their presentations
- Attendees who cannot adhere to the above guidelines may be put "on hold" by the host

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Bridgewater Finance Committee (FinCom) Minutes for the FinCom Meeting that Convened on February 24th, 2020

Meeting called to order as formal session by Eric Langone (Chairman of the Committee) in accordance with rules governing meetings and quorum filled. Meeting starts at 7:02PM.

Committee Members Present: Eric Langone, Kathleen Blais, William Wood, Robert Rees, Suzi Robinson

Committee Members Not Present: George Haley, Nathan Schofield, Julie Scleparis, Lea Wyatt

Public Officials in Attendance: Anthony Sulmonte – Finance Director, Laurie Guerrini – Finance Department

Public Comment – No public comment.

Approval of Meeting Minutes from 2.10.2020

Bob Rees motioned to approve the meetings minutes from 2/10/2020, William Wood seconded the motion. The motion was approved unanimously.

New Business

Order O-FY20-046: Road and Drainage Betterments - First Street

Anthony Sulmonte distributed the original ordinance, follow-up order and the final order to the committee for review and discussion of Order O-FY20-046.

Kathleen motioned to recommend Order O-FY20-046, William Wood seconded the motion. The motion was approved unanimously.

Ordinance D-FY20-008: General Ordinance - Rescind Ordinance D-2012-004 Administration & Fiduciary Oversight of Budget - Ambulance Receipts

Anthony Sulmonte provided three policy examples for the committee to review per the request from the prior meeting. The committee will look to review these examples and discuss and vote on the ordinance at the next meeting of the FinCom.

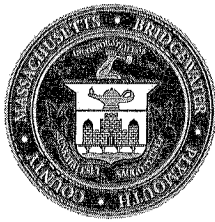
William Wood motioned to continue discussion on Ordinance-FY20-008 and hold on a vote until the next meeting, Kathleen Blais seconded the motion. The motion was approved unanimously.

With all business having had formal consideration, the motion is made to adjourn: *The motion to adjourn the current meeting is offered. By unanimous approval of the Committee, the meeting is hereby adjourned. The next meeting will be on February 24th, 2020.*

Meeting is hereby adjourned by unanimous consensus of the members in attendance in accordance with rules governing meetings. Meeting adjourns at 7:49PM.

A True Copy Attest,

Joshua McGraw, Staff Assistant of the Committee



Bridgewater Town Council

In Town Council, Tuesday, February 25, 2020

Council Order: O-FY20-047

Introduced By: Town Manager
 Date Introduced: February 25, 2020
 First Reading: February 25, 2020
 Second Reading:
 Amendments Adopted:
 Third Reading:
 Date Adopted:
 Date Effective:

Order O-FY20-047

CPC TRANSFER - LEGION FIELD FENCING

WHEREAS: A proposal to install new backstop and dugout fencing and replace additional fencing that has become a safety hazard at the Hayes & Lazaro field located at the Legion Field Complex has been submitted and recommended by the Community Preservation Committee.

ORDERED, pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council vote to appropriate as required by Massachusetts General Laws, chapter 44B, and to meet this appropriation, transfer the sum of \$27,500.00 from the Community Preservation Fund (Undesignated Fund Balance) to the General Capital Fund to Account #: 10630220-584000 CPC Legion Field Fencing; and that the Town Manager is authorized to take any other action necessary or relative thereto to complete this project.

Explanation: The Bridgewater Parks and Recreation Commission applied to CPC for funding the fencing for the recently rebuilt new dugouts. Both the Master Plan and Open Space Plan state the need to rehabilitate aging municipal outdoor municipal recreation facilities. The Parks and Recreation Department continues to work closely with Bridgewater Little League and other organizations to make the overall cost as little as possible to the Town in their continuous improvements to this Legion Field Sports Complex.

This project is on the Capital Plan, but due to the urgency to complete the fencing before 4/1/2020, and that the practices and upcoming season can begin with no safety concerns, this order is brought forth.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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Bridgewater Town Council

In Town Council, Tuesday, April 7, 2020

Council Order: O-FY20-048

Introduced By: Town Manager
 Date Introduced: April 7, 2020
 First Reading: April 7, 2020
 Second Reading:
 Amendments Adopted:
 Third Reading:
 Date Adopted:
 Date Effective:

Order O-FY20-048

ACCEPTANCE OF A GIFT - HOWARD FOUNDATION FOR COUNCIL ON AGING

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received a financial gift from Home for Aged Men in the City of Brockton, also known as the Howard Foundation to be expended by the Office of Elder Affairs.

Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

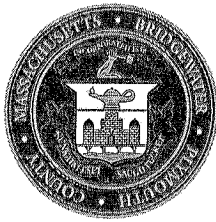
ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift of \$10,000.00 from the Home for Aged Men, also known as the Howard Foundation, to expend the gift in accordance with stated purpose thereof.

Explanation:

The Elder Affairs Director has requested and secured this additional funding assistance for senior programs. This foundation has continuously and generously supported various programs consistently over the last several years of which the Senior community is most grateful

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•



Bridgewater Town Council

In Town Council, Tuesday, April 7, 2020

Council Order: O-FY20-049

Introduced By: Town Manager
 Date Introduced: April 7, 2020
 First Reading: April 7, 2020
 Second Reading:
 Amendments Adopted:
 Third Reading:
 Date Adopted:
 Date Effective:

Order O-FY20-049

ACCEPTANCE OF A GIFT - COUNCIL ON AGING

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received a financial gift from an anonymous donor to be expended by the Office of Elder Affairs.

Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

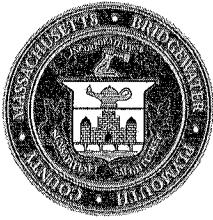
ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift of \$10,000.00 from the anonymous donor

Explanation:

The Elder Affairs Director has accepted this generous gift of which the Senior community is most grateful

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•



Bridgewater Town Council

In Town Council, Tuesday, February 4, 2020

Council Ordinance: D-FY20-008

Introduced By: Councilor Timothy Fitzgibbons

Date Introduced: February 4, 2020

First Reading: February 4, 2020

Second Reading:

Amendments Adopted:

Date Adopted:

Date Effective:

Proposed Ordinance D-FY20-008

GENERAL ORDINANCE - RESCIND ORDINANCE D-2012-004 ADMINISTRATION & FIDUCIARY OVERSIGHT OF BUDGET - AMBULANCE RECEIPTS

WHEREAS, In accordance with the provisions of Section 2-6 of the Bridgewater Home Rule Charter relative to amendments to the Administrative Code, it is therefore;

ORDERED, that the Town Council assembled votes to rescind General Ordinance D-2012-004, Administration and Fiduciary Oversight of Budget – Ambulance Receipts.

Explanation: When Ordinance D-2012-004 was adopted by the Council it attempted to create an "ambulance reserve" out of which money could be transferred to the General Fund to offset the expenses of running an ambulance service, and it generally limited that amount to \$1 million. Unfortunately, the Town's Auditors have suggested that the fund was not created properly. Now, with proper budgeting practices and annual budget resolutions which better reflect and understand the nature of the ambulance business, the ordinance is not necessary. Consistently the Council has voted to override the Ordinance's restrictions, and the Budget and Finance Committee has consistently recommended to the Finance Director and the Town Manager that the Ordinance should be rescinded.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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