

# TOWN OF BRIDGEWATER

## OFFICE OF THE TOWN COUNCIL



## Budget & Finance Committee Meeting Agenda

### **Committee Members:**

*William Wood, Chair  
Precinct 6 Councilor*

*Shawn George, Member  
Precinct 3 Councilor*

*Dennis Gallagher, Member  
Councilor-At-Large*

***Location:*** Academy Building  
66 Central Square  
Conference Room 201A

***Date &*** May 3, 2022

***Time:*** 6:00 p.m.

### **A. Call to Order**

### **B. Public Comment**

### **C. Approval of Meeting Minutes**

- April 26, 2022 Meeting Minutes

### **D. Legislation Referred**

- Order O-FY23-001: FY2023 Annual Town Budget
- Order O-FY22-058: Acceptance of Library Grants
- Order O-FY22-059: Contractual Buyouts
- Order O-FY22-060: Contractual Buyouts - OSLGC
- Order O-FY22-061: Transfer Order – DIF Debt Service Paydown
- Order O-FY22-062: Rescind Loan Authorization for DIF District
- Order O-FY22-063: Transfer Order – Water High Street Treatment Plant Transfer
- Order O-FY22-064: Transfer Order – Sewer Treatment Plant Transfer
- Resolution R-FY22-009: A Resolution Supporting the Fair Share Amendment

### **E. Public Comment**

### **F. Adjourn**

Bridgewater Town Council

In Town Council, Tuesday, April 5, 2022

Council Order: O-FY23-001

Introduced By: Town Manager
Date Introduced: April 5, 2022
First Reading: April 5, 2022
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY23-001

FY2023 ANNUAL TOWN BUDGET

Ordered that to provide for the payment of certain expenses of the Town for the fiscal year ending June 30, 2023;

The town will raise and appropriate and vote into tax, to be assessed per law and/or appropriate and transfer from the following available funds:

Table with 2 columns: Item description and Amount. Items include Ambulance Receipts Reserved, Title V, Enterprise Funds, Conservation Receipts Reserved, Energy Funds, Consultant Fees, Elm Street DIF, ARPA Revenue Loss, and Golf. Total for Other Financing Source is \$3,474,124.

For the operation of the Town and further that such appropriation in the sum of \$64,501,275 be for personal services, general expenses, principal and interest, for such purposes, each department and group being considered a separate appropriation as shown below:

Table with 2 columns: Committee Referrals and Committee Dispositions. Both columns contain a single bullet point.

**Town of Bridgewater**  
**Town Manager's FY2023 General Fund Operating Budget**

DEPT#	DEPART DESCRIPTION	Group	GROUP DESCRIPTION	FY2023 Town Mgr Budget
111	TOWN COUNCIL	1.0	SALARIES/WAGES/BENEFITS	60,327
		2.0	EXPENSE	10,000
<b>111 Total</b>				<b>70,327</b>
123	TOWN MANAGER	1.0	SALARIES/WAGES/BENEFITS	522,367
		2.0	EXPENSE	65,061
<b>123 Total</b>				<b>587,428</b>
132	RESERVE FUND	2.0	EXPENSE	60,000
<b>132 Total</b>				<b>60,000</b>
135	FINANCE - ACCOUNTANT	1.0	SALARIES/WAGES/BENEFITS	410,341
		2.0	EXPENSE	64,100
<b>135 Total</b>				<b>474,441</b>
141	FINANCE - ASSESSORS	1.0	SALARIES/WAGES/BENEFITS	174,379
		2.0	EXPENSE	131,770
<b>141 Total</b>				<b>306,149</b>
145	FINANCE - TREASURER	1.0	SALARIES/WAGES/BENEFITS	468,440
		2.0	EXPENSE	55,872
<b>145 Total</b>				<b>524,312</b>
151	LAW - LEGAL	1.0	SALARIES/WAGES/BENEFITS	76,875
		2.0	EXPENSE	14,550
<b>151 Total</b>				<b>91,425</b>
155	INFORMATION TECHNOLOGY	1.0	SALARIES/WAGES/BENEFITS	257,747
		2.0	EXPENSE	352,928
<b>155 Total</b>				<b>610,675</b>
161	TOWN CLERK	1.0	SALARIES/WAGES/BENEFITS	222,914
		2.0	EXPENSE	74,641
<b>161 Total</b>				<b>297,555</b>
166	PARKING	1.0	SALARIES/WAGES/BENEFITS	15,375
		2.0	EXPENSE	750
<b>166 Total</b>				<b>16,125</b>
182	COMMUNITY ECON DEVELP	1.0	SALARIES/WAGES/BENEFITS	337,567
		2.0	EXPENSE	69,215
<b>182 Total</b>				<b>406,782</b>
192	TOWN BUILDINGS	1.0	SALARIES/WAGES/BENEFITS	92,066
		2.0	EXPENSE	466,757
<b>192 Total</b>				<b>558,823</b>
210	POLICE	1.0	SALARIES/WAGES/BENEFITS	6,276,529
		2.0	EXPENSE	278,326
<b>210 Total</b>				<b>6,554,855</b>
220	FIRE	1.0	SALARIES/WAGES/BENEFITS	6,282,572
		2.0	EXPENSE	355,038
<b>220 Total</b>				<b>6,637,610</b>
240	INSPECTIONAL SERVICES	1.0	SALARIES/WAGES/BENEFITS	422,349
		2.0	EXPENSE	17,950
<b>240 Total</b>				<b>440,299</b>

**Town of Bridgewater**  
**Town Manager's FY2023 General Fund Operating Budget**

DEPT#	DEPART DESCRIPTION	Group	GROUP DESCRIPTION	FY2023 Town Mgr Budget
292	ANIMAL CONTROL	1.0	SALARIES/WAGES/BENEFITS	56,499
		2.0	EXPENSE	2,000
<b>292 Total</b>				<b>58,499</b>
300	B/R RGNL DISTRICT B/R SCHOOL DEBT	2.0	EXPENSE	31,577,075
		7.1	DE: DEBT SERVICE	4,097,393
<b>300 Total</b>				<b>35,674,468</b>
301	BRISTOL AGI TUITION	2.0	EXPENSE	245,002
<b>301 Total</b>				<b>245,002</b>
302	BRISTOL PLYMOUTH TUITION	2.0	EXPENSE	1,790,567
<b>302 Total</b>				<b>1,790,567</b>
303	NORFOLK CNTY AGI TRANS NORFOLK CNTY AGI	2.0	EXPENSE	35,206
		2.0	EXPENSE	49,144
<b>303 Total</b>				<b>84,350</b>
410	TOWN ENGINEER	1.0	SALARIES/WAGES/BENEFITS	64,566
		2.0	EXPENSE	97,000
<b>410 Total</b>				<b>161,566</b>
420	HIGHWAY DEPARTMENT	1.0	SALARIES/WAGES/BENEFITS	1,008,366
		2.0	EXPENSE	503,275
<b>420 Total</b>				<b>1,511,641</b>
421	SNOW AND ICE	1.0	SALARIES/WAGES/BENEFITS	41,000
		2.0	EXPENSE	41,100
<b>421 Total</b>				<b>82,100</b>
424	STREET LIGHTING	2.0	EXPENSE	175,818
<b>424 Total</b>				<b>175,818</b>
510	HEALTH	1.0	SALARIES/WAGES/BENEFITS	159,574
		2.0	EXPENSE	18,350
<b>510 Total</b>				<b>177,924</b>
541	COUNCIL ON AGING	1.0	SALARIES/WAGES/BENEFITS	224,428
		2.0	EXPENSE	8,200
<b>541 Total</b>				<b>232,628</b>
543	VETERANS SERVICES	1.0	SALARIES/WAGES/BENEFITS	33,676
		2.0	EXPENSE	68,800
<b>543 Total</b>				<b>102,476</b>
610	LIBRARY	1.0	SALARIES/WAGES/BENEFITS	536,608
		2.0	EXPENSE	191,184
<b>610 Total</b>				<b>727,792</b>
630	RECREATION	1.0	SALARIES/WAGES/BENEFITS	176,734
		2.0	EXPENSE	41,490
<b>630 Total</b>				<b>218,224</b>
710	DEBT PRINCIPAL	7.0	DEBT SERVICE	425,823
<b>710 Total</b>				<b>425,823</b>
751	INTERST ON LT DEBT	7.0	DEBT SERVICE	240,990
<b>751 Total</b>				<b>240,990</b>
820	STATE/COUNTY ASSESMENTS	2.0	EXPENSE	365,972

**Town of Bridgewater**  
**Town Manager's FY2023 General Fund Operating Budget**

DEPT#	DEPART DESCRIPTION	Group	GROUP DESCRIPTION	FY2023 Town Mgr Budget
<b>820 Total</b>				<b>365,972</b>
830	COUNTY ASSESSMENTS	2.0	EXPENSE	65,164
<b>830 Total</b>				<b>65,164</b>
911	RETIREMENT	1.0	SALARIES/WAGES/BENEFITS	4,008,491
<b>911 Total</b>				<b>4,008,491</b>
912	WORKERS COMP	1.0	SALARIES/WAGES/BENEFITS	172,971
<b>912 Total</b>				<b>172,971</b>
913	UNEMPLOYMENT	1.0	SALARIES/WAGES/BENEFITS	5,000
<b>913 Total</b>				<b>5,000</b>
914	HEALTH/LIFE/MEDICARE	1.0	SALARIES/WAGES/BENEFITS	3,732,627
<b>914 Total</b>				<b>3,732,627</b>
919	OTHER BENEFITS	1.0	SALARIES/WAGES/BENEFITS	6,330
		2.0	EXPENSE	50,640
<b>919 Total</b>				<b>56,970</b>
945	LIABILITY INSURANCE	2.0	EXPENSE	260,166
<b>945 Total</b>				<b>260,166</b>
950	GAS & OIL	2.0	EXPENSE	192,500
<b>950 Total</b>				<b>192,500</b>
<b>Grand Total</b>				<b>68,406,535</b>
			<b>Adjust for State/County Charges</b>	<b>(431,136)</b>
			<b>Total Appropriation</b>	<b>67,975,399</b>



# Bridgewater Town Council

In Town Council, Tuesday, April 26, 2022

Council Order: O-FY22-058

Introduced By: Town Manager  
 Date Introduced: April 26, 2022  
 First Reading: April 26, 2022  
 Second Reading/Hearing:  
 Amendments Adopted:  
 Third Reading:  
 Date Adopted:  
 Date Effective:

## Order O-FY22-058

### ACCEPTANCE OF LIBRARY GRANTS

**ORDERED**, that the Town Council assembled vote to

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received 2 grant awards for the Community.

Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$15,000 & \$25,000 from the State Historical Records Advisory Board (SHRAB) and the Flora T Little Trust (FTLT), and to expend the grant in accordance with stated purpose thereof.

*Explanation:* The Bridgewater Public Library has secured this funding for the Veterans Heritage Project which is a comprehensive Preservation of military records and artifacts for future generations. The inventory at the Library of veteran records, approximately 1,600 items directly related to Bridgewater's history of military service. The funding will eventually culminate in an exhibit, featuring nearly 200 years of history of past and current Bridgewater veterans.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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# Bridgewater Town Council

In Town Council, Tuesday, April 26, 2022

Council Order: O-FY22-059

Introduced By: Town Manager  
 Date Introduced: April 26, 2022  
 First Reading: April 26, 2022  
 Second Reading/Hearing:  
 Amendments Adopted:  
 Third Reading:  
 Date Adopted:  
 Date Effective:

## Order O-FY22-059

### CONTRACTUAL BUYOUTS

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$127,972 from Employer's Liability Trust Fund to accounts as outlined:

Source of Funds	Account No.	GL Account Description	Amount
Employee Liability Fund	80045-596100	TRANSFER TO GF	\$ 127,972.00
Total:			\$ 127,972.00
Use of Funds	Account No.	GL Account Description	Amount
FIRE DEPT SALARIES	02205001-519005	Salary Contractual Pay	\$ 116,607.00
HWY DEPT SALARIES	04205001-519005	Salary Contractual Pay	\$ 11,365.00
Total			\$ 127,972.00

*Explanation:* Contractual Buyouts for Retirement.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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# OSBridgewater Town Council

In Town Council, Tuesday, April 26, 2022

Council Order: O-FY22-060

Introduced By: Town Manager  
 Date Introduced: April 26, 2022  
 First Reading: April 26, 2022  
 Second Reading/Hearing:  
 Amendments Adopted:  
 Third Reading:  
 Date Adopted:  
 Date Effective:

## Order O-FY22-060

### CONTRACTUAL BUYOUTS

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$87,056 from Other One Time Stabilization Fund to accounts as outlined:

Source of Funds	Account No.	GL Account Description	Amount
Other One Time Stabilization Fund	80135-596130	TRANSFER TO EF	\$ 87,056.00
Total:			\$ 87,056.00
Use of Funds	Account No.	GL Account Description	Amount
GOLF DEPT SALARIES	63005001-519005	Salary Contractual Pay	\$ 87,056.00
Total			\$ 87,056.00

*Explanation:* Employee Obligations & Contractual Buyouts - closing out OSLGC

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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# Bridgewater Town Council

In Town Council, Tuesday, April 26, 2022

Council Order: O-FY22-061

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Introduced By: Town Manager  
Date Introduced: April 26, 2022  
First Reading: April 26, 2022  
Second Reading/Hearing:  
Amendments Adopted:  
Third Reading:  
Date Adopted:  
Date Effective:

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## Order O-FY22-061

### TRANSFER ORDER - DIF DEBT SERVICE PAYDOWN

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$499,176.59 from to accounts as outlined:

Source of Funds	Account No.	GL Account Description	Amount
DIF FIRST ST BETTERMENT FUND	27605-596100	TRANSFER TO GF	\$ 2,942.00
DIF FIRST ST BETTERMENT FUND	27605-596110	TRANSFER TO CAPITAL	\$ 96,234.59
DIF DISTRICT FUND	25075-596110	TRANSFER TO CAPITAL	\$ 400,000.00
Total:			\$ 499,176.59
Use of Funds	Account No.	GL Account Description	Amount
SHORT TERM INTEREST	07525915-591500	SHORT TERM INTEREST	\$ 2,942.00
DIF DISTRICT CAPITAL ROADWAY	3006-272000	BAN PAYABLE	\$ 496,234.59
Total			\$ 499,176.59

*Explanation:* DIF Debt Service Short Paydown.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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## Bridgewater Town Council

In Town Council, Tuesday, April 26, 2022

Council Order: O-FY22-062

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Introduced By: Town Manager  
Date Introduced: April 26, 2022  
First Reading: April 26, 2022  
Second Reading/Hearing:  
Amendments Adopted:  
Third Reading:  
Date Adopted:  
Date Effective:

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### Order O-FY22-062

## RESCIND LOAN AUTHORIZATION FOR DIF DISTRICT

**ORDERED**, that the Town Council assembled vote to

In accordance with MGL c.44 section 7 and Section 6 of the Bridgewater Home Rule Charter, to rescind remaining authorization of \$1,200,000.00 as this amount will be paid down June 2022  
The Original authorization of \$1,200,000 on O-FY19-042.

*Explanation:* This order is to clear the authorized borrowing which will not occur since the short term debt will be paid off in June 2022.

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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# Bridgewater Town Council

In Town Council, Tuesday, April 26, 2022

Council Order: O-FY22-063

Introduced By: Town Manager  
 Date Introduced: April 26, 2022  
 First Reading: April 26, 2022  
 Second Reading/Hearing:  
 Amendments Adopted:  
 Third Reading:  
 Date Adopted:  
 Date Effective:

## Order O-FY22-063

### TRANSFER ORDER – WATER HIGH STREET TREATMENT PLANT TRANSFER

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$2,232,467.00 from Water Retained Earnings to WTR Capital Projects Fund 62124-497003

Source of Funds	Account No.	GL Account Description	Amount
WTR RETAINED EARNINGS	6200-359000	TRANSFER TO CAPITAL	\$ 2,232,467.00
Total:			\$ 2,232,467.00
Use of Funds	Account No.	GL Account Description	Amount
WTR HIGH ST CAPITAL PROJECT	62124-497003	TRANSFER FROM EF	\$ 2,232,467.00
Total			\$ 2,232,467.00

*Explanation:* For Town Share Costs of High Street Water Treatment Plant Maintenance Garage and amount not covered by Special Revolving Fund (SRF) loan proceeds.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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# Bridgewater Town Council

In Town Council, Tuesday, April 26, 2022

Council Order: O-FY22-064

Introduced By: Town Manager  
 Date Introduced: April 26, 2022  
 First Reading: April 26, 2022  
 Second Reading/Hearing:  
 Amendments Adopted:  
 Third Reading:  
 Date Adopted:  
 Date Effective:

## Order O-FY22-064

### TRANSFER ORDER – SEWER TREATMENT PLANT TRANSFER

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$1,500,000 from SWR Betterment Fund 6101 and \$500,000 from Sewer Fund Retained Earnings to SWR Capital Projects Fund as outlined:

Source of Funds	Account No.	GL Account Description	Amount
SWR BETTERMENT FUND	61015-596110	TRANSFER TO CAPITAL	\$ 1,500,000.00
SWR RETAINED EARNINGS	6100-359000	TRANSFER TO CAPITAL	\$ 500,000.00
Total:			\$ 2,000,000.00
Use of Funds	Account No.	GL Account Description	Amount
SWR MORRIS ST CAPITAL PROJECT	61134-497003	TRANSFER FROM EF	\$ 2,000,000.00
Total			\$ 2,000,000.00

*Explanation:* For Town Share Costs of Sewer Treatment Plant Engineering and OPM Costs.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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# Bridgewater Town Council

In Town Council, Tuesday, April 26, 2022

Council Resolution: R-FY22-009

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Introduced By: Councilor Rushton  
Date Introduced: April 26, 2022  
First Reading: April 26, 2022  
Second Reading:  
Amendments Adopted:  
Date Adopted:  
Date Effective:

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## **Resolution R-FY22-009**

### **A RESOLUTION SUPPORTING THE FAIR SHARE AMENDMENT**

**WHEREAS**, Massachusetts needed new investments in our transportation and public education systems even before the COVID-19 pandemic, and those investments are needed more than ever to lift our economy into an equitable and long-lasting recovery;

**WHEREAS**, the best way to help working families and rebuild a strong economy for us all is to make sure that we have quality public schools for our children, affordable public higher education, and a reliable transportation system; and

**WHEREAS**, for Massachusetts to compete against other regions around the nation and the globe, we need modern, reliable transportation: safer roads and bridges, public transportation that works, and safe ways to walk and bike around town<sup>1</sup>; and

**WHEREAS**, The Town of Bridgewater has many structural deficient bridges and overdue road repair and replacement projects; and

**WHEREAS**, students need a well-rounded education, founded on a rich and varied curriculum that includes science, technology, engineering, and math (STEM), music, art, and athletics; and

**WHEREAS**, major investments in public education are needed to help students recover academically, socially, and emotionally from the COVID-19 pandemic; and

**WHEREAS**, tuitions and fees at our public colleges are among the highest in the country, forcing students to take on enormous debt just to receive a degree; and

**WHEREAS**, new state revenue is necessary to rebuild crumbling roads and bridges, improve our public schools from Pre-K through college, expand access to vocational and technical training invest in fast and reliable public transportation, make public higher education affordable again, and expand opportunities for healthy walking and bicycling; and

**WHEREAS**, wealthy Massachusetts residents saw their investments grow during the pandemic while working families struggled, and Massachusetts' wealthiest residents should pay their fair share to support our communities and grow our economy.

**THEREFORE**, let it be resolved that the Town Council of the Town of Bridgewater supports the proposed Fair Share Amendment that would create an additional tax of four percentage points on annual income above one million dollars and dedicate the funds raised by this tax to quality public education, affordable public colleges and universities, and for the repair and maintenance of roads, bridges, and public transportation.

*Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>

1. Boston Globe, [Mass. still short on transportation funding, report says](#)