

TOWN OF BRIDGEWATER

OFFICE OF THE TOWN COUNCIL



Budget & Finance Committee Joint Meeting with Finance Committee Virtual Meeting via Zoom© Agenda

Committee Members:

*Dennis Gallagher, Chair
At-Large Councilor*

*Tim Fitzgibbons, Member
District 2 Councilor*

*Shawn George, Member
District 3 Councilor*

Location: Virtual Via Zoom

To Attend Via Video, Click the Link Below:

[Click here to Join Joint Budget & Finance and Finance
Committee Meeting - 05/12/20](#)

Call In: 1-646-876-9923

Meeting ID: 955 4742 4610

Date & May 12, 2020

Time: 6:30 p.m.

Agenda

- A. Call to Order
- B. Approval of Minutes:
 - April 28, 2020
- C. Legislation Referred:
 - Order O-FY19-057: Directing the Town Manager to Create a Special Reserve Fund
 - Order O-FY20-053: Transfer Order - Employee Contractual Buyouts
 - Order O-FY20-054: Transfer Order - Prior Year Bill
 - Order O-FY20-055: Transfer Order - Capital Appropriations
- D. Discussions
 - FY20 Budget
 - FY21 Budget
 - Upcoming Joint Meeting Dates
- E. Public Comment
- F. Adjourn



Bridgewater Town Council

In Town Council, Tuesday, May 5, 2020

Council Order: O-FY20-053

Introduced By: Town Manager
 Date Introduced: May 5, 2020
 First Reading: May 5, 2020
 Second Reading:
 Amendments Adopted:
 Third Reading:
 Date Adopted:
 Date Effective:

Order O-FY20-053

TRANSFER ORDER - EMPLOYEE CONTRACTUAL BUYOUTS

ORDERED, in accordance with section 6-4 of the Bridgewater Home Rule Charter, that the Town Council assembled vote to appropriate and transfer from the schedule Source of Funds to the Use of Funds below:

| Source of Funds | Account No. | GL Account Description | Amount |
|-------------------------|-----------------|--------------------------|---------------------|
| Employee SLLB Liability | 80045-596100 | transfer to GF | \$217,807.00 |
| | | | |
| | | | |
| Total: | | | \$217,807.00 |
| Use of Funds | Account No. | GL Account Description | Amount |
| Salaries-COA | 05415001-519005 | Salaries Contractual Pay | \$24,011.00 |
| Salaries-Police | 02105001-519005 | Salaries Contractual Pay | \$193,796.00 |
| | | | |
| Total: | | | \$217,807.00 |

Explanation:
Transfer of contractual Payments in FY2020 for retired employees.

Committee Referrals and Dispositions:

| Referral(s) | Disposition(s) |
|-------------|----------------|
| • | • |



Bridgewater Town Council

In Town Council, Tuesday, May 5, 2020

Council Order: O-FY20-054

Introduced By: Town Manager
 Date Introduced: May 5, 2020
 First Reading: May 5, 2020
 Second Reading:
 Amendments Adopted:
 Third Reading:
 Date Adopted:
 Date Effective:

Order O-FY20-054

TRANSFER ORDER - PRIOR YEAR BILL

ORDERED, in accordance with pursuant to section 6-4 of the Bridgewater Home Rule Charter, that the Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule Use of Funds:

| Source of Funds | Account No. | GL Account Description | Amount |
|--------------------|-----------------|------------------------|-------------------|
| FMLA MA TOWN SHARE | 09145170-517013 | FMLA MA TOWN SHARE | \$1,600.00 |
| | | | |
| | | | |
| Total: | | | \$1,600.00 |
| | | | |
| Use of Funds | Account No. | GL Account Description | Amount |
| PRIOR YEAR BILL | 01235013-530000 | PROFESSIONAL SERVICES | \$1,600.00 |
| | | | |
| | | | |
| Total: | | | \$1,600.00 |

Explanation:

Transfer of available funds to pay a prior year bill - for Evan Melillo, Contractor for services in implementing Electronic Vehicle Charging Station from last spring -FY2019.

Committee Referrals and Dispositions:

| Referral(s) | Disposition(s) |
|-------------|----------------|
| • | • |



Bridgewater Town Council

In Town Council, Tuesday, May 5, 2020

Council Order: O-FY20-055

Introduced By: Town Manager
Date Introduced: May 5, 2020
First Reading: May 5, 2020
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY20-055

TRANSFER ORDER - CAPITAL APPROPRIATIONS

ORDERED, in accordance with Section 6-4 of the Bridgewater Home Rule Charter, that the Town Council assembled vote to appropriate and transfer from the following schedule Source of Funds to below schedule Use of Funds.

Explanation:

Transfer of Approved Capital Plan appropriations from various sources.

Committee Referrals and Dispositions:

| Referral(s) | Disposition(s) |
|-------------|----------------|
| • | • |

| SOURCES OF FUNDING | | | Amount |
|--------------------|-----------------------|----------------------------------|-----------------|
| 2100 | CPC | Community Preservation Funds | \$ 550,000.00 |
| 2501 | AMBULANCE RECEIPT | Ambulance Receipts Reserve | \$ 189,868.00 |
| 6100 | SWR RESERVE | SWR Reserves for Capital | \$ 191,718.00 |
| 6200 | WTR RESERVE | WTR Reserves for Capital | \$ 308,282.00 |
| 8010 | CAPITAL STABILIZATION | Capital Stablization Trust Funds | \$ 913,739.00 |
| | | | \$ 2,153,607.00 |

| Project# | USES OF FUNDING | | Amount |
|----------|------------------|--|-----------------|
| 155.11 | IT | Town-wide phone system upgrade | \$ 80,000.00 |
| 155.19 | IT | Upgrade PD Video System: Server | \$ 10,000.00 |
| 155.20 | IT | Fiber Projects Town Buildings(WTP,WWTP,Fire2,) | \$ 50,000.00 |
| 155.23 | IT | Computer Upgrade & Equipment | \$ 66,900.00 |
| 192.03 | Bldgs & Property | Street Lighting - LED | \$ 100,000.00 |
| 192.09 | Bldgs & Property | Memorial Building - Rehab W/S | \$ 500,000.00 |
| 192.09 | Bldgs & Property | Memorial Building - Rehab CPC | \$ 550,000.00 |
| 192.17 | Bldgs & Property | Town Buildings - Exterior Maintenance | \$ 25,000.00 |
| 192.30 | Bldgs & Property | Library - HVAC | \$ 75,000.00 |
| 192.45 | Bldgs & Property | Fire Station - New Station 1 Feasability Study | \$ 75,000.00 |
| 210.08 | Police | Replace Two Police Vehicles | \$ 110,000.00 |
| 220.01 | Fire | Ambulance (A2) Five Year Lease 5 of 5 | \$ 61,025.00 |
| 220.10 | Fire | Ambulance (A5) Five Year Lease 3 of 5 | \$ 67,818.00 |
| 220.11 | Fire | Ambulance (A3) Four Year Lease 1 of 5 | \$ 61,025.00 |
| 220.12 | Fire | Fire Engine (E2) Lease 1 of 5 | \$ 37,492.00 |
| 220.12 | Fire | Fire Engine (E2) Lease 2 of 5 | \$ 137,492.00 |
| 220.12 | Fire | Fire Engine 2: Engine Equipment | \$ 58,500.00 |
| 420.07 | DPW Hwy | No. 2: Plow & Sand - Lease Payment 3 | \$ 47,137.00 |
| 420.17 | DPW Hwy | Sidewalk Plow - Lease Payment - 3 | \$ 41,218.00 |
| | | | \$ 2,153,607.00 |