

TOWN OF BRIDGEWATER

OFFICE OF THE TOWN COUNCIL



Budget & Finance Committee Meeting Agenda

Committee Members:

*William Wood, Chair
District 6 Councilor*

*Dennis Gallagher, Member
At-Large Councilor*

*Tim Fitzgibbons
District 2 Councilor*

Location:

Academy Building
66 Central Square
Room 201B
Bridgewater, MA

Date &

June 25, 2019

Time:

6:45 p.m.

Agenda

- A. Call to Order
- B. Approval of Minutes:
 - May 6, 2019
 - May 14, 2019
- C. Legislation Referred:
 - Order O-FY20-007: CPA Reserve Accounts - FY20
 - Order O-FY19-058: Transfer Order - Other One-Time Unforeseen Expenses
 - Order O-FY19-059: Loan Order - Amend Order O-FY19-041: Loan Order - Elm Street Project
 - Order O-FY19-061: Transfer Order - Notice of Intent Municipal Separate Storm Sewer System (MS4)
 - Order O-FY19-062: Transfer Order - Funding for Clearing Out Town Hall and Highway Barn
 - Order O-FY19-063: Transfer Order - FY19 End of Year Transfers
 - Order O-FY19-072: Transfer Order - Elm Street Land Taking
- D. Public Comment
- E. Adjourn

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Bridgewater Town Council

In Town Council, Tuesday, May 21, 2019

Council Order: O-FY19-058

Introduced By: Town Manager
 Date Introduced: May 21, 2019
 First Reading: May 21, 2019
 Second Reading:
 Amendments Adopted:
 Third Reading:
 Date Adopted:
 Date Effective:

Order O-FY19-058

TRANSFER ORDER - OTHER ONE-TIME UNFORESEEN EXPENSES

ORDERED, in accordance with Section 6-4 of the Bridgewater Home Rule Charter, that the Town Council assembled vote to transfer and appropriate the following funds for the purposes as intended:

Source of Funds	Account No.	GL Account Description	Amount
Other One Time Stabilization	80135-596100	Transfer to GF	\$ 65,000.00
Total:			\$ 65,000.00
Use of Funds	Account No.	GL Account Description	Amount
Professional Services	01755013-530000	Professional Services	\$ 65,000.00
Total			\$ 65,000.00

Explanation: To engage the services of a data analytical company to provide Bridgewater with a data driven, proactive approach to have the best understanding of our market's true economic development potential. The data will be used to position Bridgewater in the best light possible in attracting new businesses as well as help the Town's existing local businesses ensure growth. In addition, the data can also be used for other Town initiatives including grant writing and financial projections

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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Bridgewater Town Council

In Town Council, Tuesday, June 4, 2019

Council Order: O-FY19-059

Introduced By: Town Manager
 Date Introduced: June 4, 2019
 First Reading: June 4, 2019
 Second Reading:
 Amendments Adopted:
 Third Reading:
 Date Adopted:
 Date Effective:

Order O-FY19-059

LOAN ORDER - AMEND ORDER O-FY19-041: LOAN ORDER - ELM STREET PROJECT

ORDERED, that Council Order O-FY19-041, which appropriated \$6,500,000 and authorized borrowing to pay costs of the Elm Street reconstruction project, is hereby amended to increase said appropriation and borrowing authorization by \$1,000,000, so that said order shall now read as follows:

ORDERED: That \$7,500,000 is appropriated to pay costs of the Elm Street reconstruction project, including the payment of all costs incidental and related thereto (the "Project"), and that to meet this appropriation, the Treasurer, with the approval of the Town Manager, is authorized to borrow said amount under and pursuant to M.G.L. c. 40Q, M.G.L. c. 44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that the Town Manager is authorized to contract for and expend any grants, aid or gifts available to pay costs of the Project and to take any other action necessary or convenient to carry out the Project. The amount authorized to be borrowed shall be reduced to the extent of any MassWorks Infrastructure Grants or any other grants received by the Town to pay costs of this Project. Any premium received upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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Bridgewater Town Council

In Town Council, Tuesday, June 4, 2019

Council Order: O-FY19-061

Introduced By: Town Manager
 Date Introduced: June 4, 2019
 First Reading: June 4, 2019
 Second Reading:
 Amendments Adopted:
 Third Reading:
 Date Adopted:
 Date Effective:

Order O-FY19-061

TRANSFER ORDER - NOTICE OF INTENT MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

ORDERED, in accordance with Section 6-4 of the Bridgewater Home Rule Charter, that the Town Council assembled vote to transfer and appropriate the following funds for the purposes as intended:

Source of Funds	Account No.	GL Account Description	Amount
NON RETURN - CONSULTANT FEES	2381-258100-10010	NR - CONSULTANT REVIEW FEES	\$ 77,950.00
Total:			\$ 77,950.00
Use of Funds	Account No.	GL Account Description	Amount
Professional Services	04105013-530000	Professional Services	\$ 77,950.00
Total			\$ 77,950.00

Explanation:

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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Bridgewater Town Council

In Town Council, Tuesday, June 4, 2019

Council Order: O-FY19-062

Introduced By: Town Manager
 Date Introduced: June 4, 2019
 First Reading: June 4, 2019
 Second Reading:
 Amendments Adopted:
 Third Reading:
 Date Adopted:
 Date Effective:

Order O-FY19-062

TRANSFER ORDER - FUNDING FOR CLEARING OUT TOWN HALL AND HIGHWAY BARN

ORDERED, in accordance with Section 6-4 of the Bridgewater Home Rule Charter, that the Town Council assembled vote to transfer and appropriate the following funds for the purposes as intended:

Source of Funds	Account No.	GL Account Description	Amount
Other One Time Stabilization	80135-596010	Transfer to Capital Outlay Fund	\$ 20,000.00
Total:			\$ 20,000.00
Use of Funds	Account No.	GL Account Description	Amount
Site Improvements	10123219-584000	Site Improvements	\$ 20,000.00
Total			\$ 20,000.00

Explanation: This transfer pays for the cleanout and disposal of unwanted items in the old Town Hall at 64 Central Square and the old Highway Barn at 50 Spring Street.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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Bridgewater Town Council

In Town Council, Tuesday, June 25, 2019

Council Order: O-FY19-063

Proposed Amendments

Introduced By: Town Manager
 Date Introduced: June 4, 2019
 First Reading: June 4, 2019
 Second Reading: June 25, 2019
 Amendments Adopted:
 Third Reading:
 Date Adopted:
 Date Effective:

Order O-FY19-063

END OF YEAR TRANSFERS

ORDERED; pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer the amounts from below schedule Source of Funds to below schedule of Use of Funds:

Dept	Dept Description	Group	Amount
Source of Funds			
132	Finance Reserve	2-Expenses	(60,000.00)
141	Assessor	2-Expenses	(50,000.00)
145	Treasurer	1-Salaries&Benefits	(60,250.00)
176	ZBA	1-Salaries&Benefits	(20,911.00)
192	Town Buildings	1-Salaries&Benefits	(40,000.00)
210	Police	1-Salaries&Benefits	(370,000.00)
220	Fire	1-Salaries&Benefits	(160,000.00)
			(105,000.00)
240	Inspectional Svc	2-Expenses	(8,000.00)
306	Bristol Agriculture	2-Expenses	(36,362.00)
420	Highway	1-Salaries&Benefits	(2,000.00)
424	Energy Fund	2-Expenses	(15,887.00)
511	Transfer Station	1-Salaries&Benefits	(9,000.00)
543	Veteran's	2-Expenses	(30,000.00)
655	OSLGC	1-Salaries&Benefits	(38,000.00)
912	Worker's Comp	1-Salaries&Benefits	(35,000.00)
913	Unemployment	1-Salaries&Benefits	(5,000.00)
Source of Funds Total			(1,003,410.00)
			(885,410.00)

Dept	Dept Description	Group	Amount
Use of Funds			

ROLL CALL VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.

111	Town Council	1-Salaries&Benefits	100.00
123	Town Manager	2-Expenses	41,000.00
135	Finance Dept	1-Salaries&Benefits	10,171.00
135	Finance Dept	2-Expenses	3,000.00
141	Assessor	1-Salaries&Benefits	9,000.00
145	Treasurer	2-Expenses	60,250.00
151	Legal	1-Salaries&Benefits	35.00
151	Legal	2-Expenses	5,000.00
155	IT	1-Salaries&Benefits	26,270.00
155	IT	2-Expenses	10,000.00
161	Town Clerk	1-Salaries&Benefits	4,412.00
171	Conservation	1-Salaries&Benefits	1,002.00
175	Planning	1-Salaries&Benefits	3,682.00
175	Planning	2-Expenses	25,000.00
192	Town Buildings	2-Expenses	40,000.00
210	Police	3-Capital	270,000.00
220	Fire	2-Expenses	5,000.00
220	Fire	3-Capital	155,000.00
			100,000.00
240	Inspectional Svc	1-Salaries&Benefits	8,000.00
292	Animal Control	1-Salaries&Benefits	1,050.00
292	Animal Control	2-Expenses	1,000.00
424	Street Lights	2-Expenses	50,000.00
510	Board of Health	1-Salaries&Benefits	300.00
511	Transfer Station	2-Expenses	79,000.00
511	Transfer Station	4-Revenue	7,000.00
610	Library	2-Expenses	1,500.00
630	Recreation	1-Salaries&Benefits	17,000.00
655	OSLGC	2-Expenses	38,000.00
914	Health & Life	1-Salaries&Benefits	42,638.00
950	Gas & Oil	2-Expenses	26,000.00
Use of Funds Total			1,003,410.00
			885,410.00
			0.00

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"> Budget & Finance Committee Finance Committee 	<ul style="list-style-type: none"> Meet 6/25/19. Will Provide disposition to full Council. 6/10/19: vote 5-0 recommend approval as amended.

ROLL CALL VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.



Bridgewater Town Council

In Town Council, Tuesday, June 4, 2019

Council Order: O-FY19-072

Introduced By: Town Manager
 Date Introduced: June 4, 2019
 First Reading: June 4, 2019
 Second Reading:
 Amendments Adopted:
 Third Reading:
 Date Adopted:
 Date Effective:

Order O-FY19-072

TRANSFER ORDER - ELM STREET LAND TAKING

ORDERED, in accordance with Section 6-4 of the Bridgewater Home Rule Charter, that the Town Council assembled vote to transfer and appropriate the following funds for the purposes as intended:

Source of Funds	Account No.	GL Account Description	Amount
HWY Department-Salaries	510000	Full Time Salaries	\$ 11,000.00
Total:			\$ 11,000.00
Use of Funds	Account No.	GL Account Description	Amount
Land Taking	580010	Land-Taking	\$ 11,000.00
Total			\$ 11,000.00

Explanation: This transfer pays for the "friendly" taking of land from National Grid in order to enlarge and complete the intersection at Elm and Pleasant Streets.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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