



BRIDGEWATER TOWN COUNCIL

Tuesday, November 13, 2018

7:30 p.m.

Academy Building

66 Central Square

Council Chamber, Room 203

Bridgewater MA

MEETING AGENDA

A. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

- a) October 23, 2018

B. ANNOUNCEMENTS FROM THE PRESIDENT

C. PROCLAMATIONS

- a) Raymond Armstead
- b) Ryan Saba

D. CITIZEN OPEN FORUM

E. APPOINTMENTS

- a) Historical Commission and Cultural Council - *Stephen Rogan*
- b) Cultural Council - *Christina Montana*
- c) Conservation Commission - *Tiffany Souza*

F. HEARINGS - *None*

G. LICENSE TRANSACTIONS - *None*

H. PRESENTATIONS - *None*

I. TOWN MANAGER'S REPORT

J. DISCUSSIONS

- a) New Councilor Orientation Checklist - *Councilor Losche, Rules & Procedures*
- b) Number of Council Committees - *Councilor Losche, Rules & Procedures*
- c) Downtown Pedestrian, Bike and Traffic Patterns - *Town Manager*

K. COMMITTEE REPORTS

L. LEGISLATION FOR ACTION

- a) Resolution R-FY19-001: 2019 Town Council Meeting Dates
This measure was not referred to any committees. 14 days has elapsed per Section XVIII of the Council Rules & Procedures; therefore, this measure may be finally considered this evening.

M. OLD BUSINESS - *None*

N. NEW BUSINESS

- a) Order O-FY19-028: FY2019 Transfer Station Enterprise Fund Revised Budget & Supplemental Transfer (*Town Manager*)
- b) Order O-FY19-029: FY2019 OSLGC Enterprise Fund Balance - FY2019 Revised Budget (*Town Manager*)
- c) Order O-FY19-030: FY2019 Tax Allocation - Adoption of a Residential Factor - *Town Manager*
- d) Order O-FY19-031: Transfer Order - Transportation Engineering Services (*Town Manager*)
- e) Order O-FY19-032: Transfer Order - Digital Document Storage Project (*Town Manager*)
- f) Order O-FY19-033: Transfer Order - Contractual Employee Sick Leave Buyback (SLBB) (*Town Manager*)
- g) Order O-FY19-034: Rescind Prior Years' Authorized & Unissued Loan Order Debt (*Town Manager*)

RECEIVED
TOWN CLERKS OFFICE
BRIDGEWATER, MA.
2018 NOV - 8 AM 11:54

O. CITIZEN COMMENTS

P. COUNCIL COMMENTS

Q. EXECUTIVE SESSION

Pursuant to MGL Chapter 30A, Section 21(a) (2): To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel.

R. ADJOURNMENT



Bridgewater Town Council

In Town Council, Tuesday, November 13, 2018

Council Resolution: R-FY19-001

Introduced By: Councilor Aisha Losche
 Date Introduced: October 23, 2018
 First Reading: October 23, 2018
 Second Reading: November 13, 2018
 Amendments Adopted:
 Date Adopted:
 Effective Date:

Resolution R-FY19-001

TOWN COUNCIL MEETING DATES - 2019

WHEREAS: The Bridgewater Town Council Rules and Procedures, Section III Meetings states, "The Town Council will hold regular meetings on the first and third Tuesdays of each month beginning at 7:30 p.m. In the months of June, July and August, the Council will meet monthly on the first Tuesday, following the first Monday"; and

WHEREAS: Adoption of this Resolution, establishes regular meeting dates which are an exception to the aforementioned rule; and

RESOLVED: The following dates are established as regular meetings for the calendar year 2019 and regular meetings will be held in the Academy Building, Council Chambers, 66 Central Square, Bridgewater MA, beginning at 7:30 p.m., unless otherwise noted.

January 8, 2019*	June 25, 2019*
January 22, 2019*	July 9, 2019*
February 5, 2019	August 6, 2019
February 26, 2019*	September 3, 2019
March 12, 2019*	September 17, 2019
March 26, 2019*	October 1, 2019
April 9, 2019*	October 15, 2019
April 23, 2019*	November 5, 2019
May 7, 2019	November 19, 2019
May 21, 2019	December 3, 2019
June 4, 2019	December 17, 2019

*Exceptions to Section III of the Council Rules and Procedures are noted with an asterisk.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"> This measure was not referred to any committee. Per Section XVIII of the Council Rules & Procedures; 14 days has elapsed; therefore this measure may be finally voted this evening. 	

VOICE VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.



Bridgewater Town Council

In Town Council, Tuesday, November 13, 2018

Council Order: O-FY19-028

Introduced By: Town Manager *(at the request of the Finance Director)*
Date Introduced: November 13, 2018
First Reading: November 13, 2018
Second Reading/Public Hearing:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY19-028

FY2019 TRANSFER STATION ENTERPRISE FUND REVISED BUDGET & SUPPLEMENTAL TRANSFER

ORDERED, pursuant to Section 6-4 of the Bridgewater Home Rule Charter, that the Town Council assembled to vote to reduce Transfer Station Enterprise receipts by **\$37,704.99** and to transfer an amount of **\$37,704.99** from ***Other One Time Stabilization Fund*** to the Transfer Station Enterprise Fund.

Explanation: The revenues in FY2019 need to be reduced to at least the actual receipts received in FY2018, and a subsidy appropriation is necessary to balance the budget and set the tax rate for FY2019.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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Bridgewater Town Council

In Town Council, Tuesday, November 13, 2018

Council Order: O-FY19-029

Introduced By: Town Manager *(at the request of the Finance Director)*
Date Introduced: November 13, 2018
First Reading: November 13, 2018
Second Reading/Public Hearing:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY19-029

FY2019 OSLGC ENTERPRISE FUND BALANCE - FY2019 REVISED BUDGET

ORDERED, pursuant to Section 6-4 of the Bridgewater Home Rule Charter, that the Town Council assembled to vote to reduce OSLGC Enterprise receipts by **\$93,734.34** and to reduce the original budget of **Other expenses** by **\$734.34** and reduce original budget of **Transfer to Trust Funds** by **\$93,000**.

Explanation: The revenues in FY2019 need to be reduced to at least the actuals received in FY2018, and therefore the expenses. This is necessary to balance the budget and set the tax rate for FY2019.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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Bridgewater Town Council

In Town Council, Tuesday, November 13, 2018

Council Order: O-FY19-030

Introduced By: Town Manager *(at the request of the Finance Director)*
Date Introduced: November 13, 2018
First Reading: November 13, 2018
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY18-030

FY2019 Classification Tax Allocation-Adoption of Residential Factor

ORDERED that, pursuant to G.L. c. 40, § 56, the Town Council of the Town of Bridgewater, Massachusetts in Town Council assembled vote to adopt a residential factor of 1 for fiscal year 2019.

FURTHER ORDERED that; the Town Council authorizes the Chief Assessor to sign the LA-5 Recap relative hereto.

Explanation: The town council shall annually first determine the percentages of the local tax levy to be borne by each class of real property, as defined in section two A of chapter fifty-nine and personal property for the next fiscal year. In determining such percentages, the town council, shall first adopt a residential factor. Said factor shall be an amount not less than the minimum residential factor determined by the commissioner of revenue in accordance with the provisions of section one A of chapter fifty-eight and shall be used by the board of assessors to determine the percentages of the local tax levy to be borne by each class of real and personal property.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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Bridgewater Town Council

In Town Council, Tuesday, November 13, 2018

Council Order: O-FY19-033

Introduced By: Town Manager *(at the request of the Finance Director)*
 Date Introduced: November 13, 2018
 First Reading: November 13, 2018
 Second Reading:
 Amendments Adopted:
 Third Reading:
 Date Adopted:
 Date Effective:

Order O-FY19-033

TRANSFER ORDER - CONTRACTUAL EMPLOYEE SICK LEAVE BUY-BACK (SLBB) TRANSFERS

ORDERED pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer **from** below schedule Source of Funds **to** below schedule of Use of Funds:

Source of Funds	Account No.	GL Account Description	Amount
Employee SLBB Liability	80045-596100	Transfer to General Fund	\$ 236,768.00
Total:			\$ 236,768.00
Use of Funds	Account No.	GL Account Description	Amount
Sick Leave Buy Back - Fire Employee	02205001-519005	Fire Sick/Vac Payout	\$ 17,184.00
Sick Leave Buy Back - Fire Employees	02205001-519005	Fire Sick/Vac Payout	\$ 124,943.00
Sick Leave Buy Back - Afscome Employee	04205001-519005	Hwy Sick/Vac Payout	\$ 22,051.00
Sick Leave Buy Back - Police Employee	02105001-519005	Police Sick/Vac Payout	\$ 72,590.00
Total			\$ 236,768.00

Explanation: Funding of Contractual payments sick/vacation payments in FY2019 & FY2020 (Estimates for beginning of FY2020 as payments paid over 2 fiscal years)

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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Bridgewater Town Council

In Town Council, Tuesday, November 13, 2018

Council Order: O-FY19-034

Introduced By: Town Manager *(at the request of the Finance Director)*
Date Introduced: November 13, 2018
First Reading: November 13, 2018
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY19-034

RESCIND PRIOR YEARS' AUTHORIZED & UNISSUED LOAN ORDER DEBT

ORDERED, in accordance with MGL c.44, section 7 and Section 6 of the Bridgewater Home Rule Charter, that the Town Council assembled vote the following Prior Year Authorized Unissued Debt:

- To rescind Septic Repair Article A17 voted 11/13/00 unissued balance of \$8,182
- To rescind Golf Course Clubhouse Article 3 voted 4/16/02 unissued balance of \$1,401,000
- To rescind Water Main Replacement Article 14 voted 5/5/08 unissued balance of \$8,006
- To rescind Water Resource Mgt Plan Article 16 voted 5/3/10 unissued amount \$250,000
(this loan was recently voted for paydown to MCWT in O-FY19-016 voted 10/23/2018)

Explanation: Housekeeping order to clear prior years of authorized loans remaining balances not needed for borrowing. These balances currently continue to show on the Town's Statement of Indebtedness Annual Reports This will be helpful to the Town of Bridgewater's future bond rating and future borrowing.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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