TOWN OF BRIDGEWATER
Notice of Posted Meeting to all
Town Departments, Boards and Committees and the General Public:
(as required by Chapter 30 A, M.G.L.)

NAME: Bridgewater Finance Committee

DATE: December 16th, 2019

TIME: 7:00PM

PLACE: 66 Central Square (Municipal Office Building)

Call to Order at 7:00PM

Public Comment

Approval of Meeting Minutes from 11.25.2019

New Business

- Resolution R-FY20-005: FY2021 Budget Resolution
- Order O-FY20-038: Contract Ratification - AFSCME
- Order O-FY20-039: Contract Ratification - Library
- Order O-FY20-040: Transfer Order - Funding of AFSCME Contractual Settlement
- Order O-FY20-041: Transfer Order - Funding of Library Contractual Settlement
- Order O-FY20-042: Transfer Order - Funding of Non-Union Employees

Old Business

- Transfer T-2016-006: CPA Transfer Housing Trust

Additional Items

- Capital Plan – FinCom’s Role

Adjournment of Meeting
Call to Order at 7:00PM

Public Comment

Approval of Meeting Minutes from 11.25.2019

New Business

- Resolution R-FY20-005: FY2021 Budget Resolution
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Old Business

- Transfer T-2016-006: CPA Transfer Housing Trust

Additional Items

- Capital Plan – FinCom’s Role

Adjournment of Meeting
Bridgewater Town Council

In Town Council, Tuesday, December 3, 2019

Council Order: O-FY20-039

Introduced By: Town Manager
Date Introduced: December 3, 2019
First Reading: December 3, 2019
Second Reading:
Amendments Adopted:
Thldr Reading:
Date Adopted:
Date Effective:

Order O-FY20-039

CONTRACT RATIFICATION - LIBRARY

ORDERED, pursuant to Section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council assembled vote to approve the negotiated Memorandum of Agreement covering July 1, 2018 through June 30, 2021 with the Bridgewater Public Library Staff Association, MLSA, AFT-MA.

Explanation:
The Town Manager negotiated an agreement with the Bridgewater Public Library Staff Association. An affirmative vote of the Council will approve the contract as presented. A transfer request will fund the appropriation thereof.

Committee Referrals and Dispositions:

<table>
<thead>
<tr>
<th>Referral(s)</th>
<th>Disposition(s)</th>
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</table>

NOT FOR ACTION – FIRST READING ONLY
Order O-FY20-041

TRANSFER ORDER - FUNDING OF LIBRARY CONTRACTUAL SETTLEMENT

ORDERED, pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule of Use of Funds $27,753.51

<table>
<thead>
<tr>
<th>Source of Funding</th>
<th>Use of Funds</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>09145170-317013</td>
<td>FMLA MA TOWN SHARE</td>
<td>$ 27,753.51</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Source of Funding</th>
<th>Use of Funds</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>0610 LIBRARY</td>
<td>SALARIES &amp; WAGES</td>
<td>$ 7,765.59</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$ 17,187.62</td>
</tr>
<tr>
<td></td>
<td>SALARIES &amp; WAGES - LONGEVITY</td>
<td>$ 1,400.00</td>
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<tr>
<td></td>
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<td>$ 2,800.00</td>
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</tbody>
</table>

Explanation:
Funding of Settlement of Library Union Contract

Committee Referrals and Dispositions:

<table>
<thead>
<tr>
<th>Referral(s)</th>
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</table>
TOWN OF BRIDGEWATER

Finance Committee

Eric Langone, Chair
George Haley, Vice Chair
Robert Rees
Nathan T. Schofield
Jerry Muller
Kathleen Blais
Julie Sceparis
Lea Wyatt

Academy Building - 66 Central Square
Bridgewater, MA 02324

Joshua McGraw, Staff Assistant
E-Mail: jmcgraw@bridgewatertown.org

Bridgewater Finance Committee (FinCom)
Minutes for the FinCom Meeting that Convened on November 25th, 2019

Meeting called to order as formal session by Eric Langone (Chairman of the Committee) in accordance with rules governing meetings and quorum filled. Meeting starts at 7:03PM.

Committee Members Present: Eric Langone, Robert Rees, Kathleen Blais, Julie Sceparis, Lea Wyatt

Committee Members Not Present: George Haley, Nathan Schofield, Jerry Muller

Public Officials in Attendance: Anthony Sulmonte – Finance Director

Public Comment

Michael Dolan from the School Committee attended and stated he has started the teachers and custodial negotiations. He understands the position and constraints of the town and will consider those as we move forward.

New Business

Order O-FY20-033: Acceptance of a Gift - Bridgewater Savings Bank
Order O-FY20-033 was approved unanimously with a vote of 5 yea and 0 nay.

Resolution R-FY20-005: FY2021 Budget Resolution
R-FY20-005 will be discussed at the next meeting of the Finance Committee.

Order O-FY20-034: Transfer Order - Collective Bargaining Agreement Obligation - United Steelworkers
Order O-FY20-034 was approved unanimously with a vote of 5 yea and 0 nay.

Order O-FY20-035: Transfer Order - Collective Bargaining Agreement Obligation - Bridgewater Firefighters Association
Order O-FY20-035 was approved unanimously with a vote of 5 yea and 0 nay.

Order O-FY20-036 was approved unanimously with a vote of 5 yea and 0 nay.

Old Business

Transfer T-2016-006: CPA Transfer Housing Trust
Additional Items for Discussion

Discussion of Budget Resolution Sub-committee role

Discussion of FY19-058 – Update for data analytic services
RFP was completed, the firm Berksin was hired. When the time is right the committee would like to ask Mr. Dutton to invite Jen Burke to present progress. The progress report may not be available until January or February 2019.

Discussion and review of FY19 Final Budget General Report and Enterprise Report
A number of reports were requested by Kathleen Blais. The biggest discussion point centered on updating the enterprise funds. A number of the enhancements are things the Anthony Sulmonte and team have considered and will just need to look to implementation and timing involved.

With all business having had formal consideration, the motion is made to adjourn: The motion to adjourn the current meeting is offered. By unanimous approval of the Committee, the meeting is hereby adjourned. The next meeting will be on December 9, 2019.

Meeting is hereby adjourned by unanimous consensus of the members in attendance in accordance with rules governing meetings. Meeting adjourns at 8:12PM.

I hereby affix my hand to this document that the minutes of this meeting are true and accurate to the best of my ability, note-taking, and penmanship as so ordered by the Chair of the Committee this 25th Day of November, Two Thousand and Nineteen.

A True Copy Attest,

Joshua McGraw, Staff Assistant of the Committee
Bridgewater Town Council

In Town Council, Tuesday, December 3, 2019

Council Order: O-FY20-038

Introduced By: Town Manager
Date Introduced: December 3, 2019
First Reading: December 3, 2019
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY20-038

CONTRACT RATIFICATION - AFSCME

ORDERED, Pursuant to Section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council assembled vote to approve the negotiated Memorandum of Agreement covering July 1, 2018 through June 30, 2020 with the AFSCME COUNCIL 93, LOCAL 1700 members.

Explanation:
The Town Manager negotiated an agreement with the AFSCME members. An affirmative vote of the Council will approve the contract as presented. A transfer request will fund the appropriation thereof.

Committee Referrals and Dispositions:

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<th>Referral(s)</th>
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NOT FOR ACTION – FIRST READING ONLY
Bridgewater Town Council

In Town Council, Tuesday, December 3, 2019

Council Order: O-FY20-040

Introduced By: Town Manager
Date Introduced: December 3, 2019
First Reading: December 3, 2019
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY20-040

TRANSFER ORDER - FUNDING OF AFSCME CONTRACTUAL SETTLEMENT

ORDERED, pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below scheduled of Use of Funds $57,028.47.

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>ACTIVITY</th>
<th>TRANSFERED</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>0100-322000</td>
<td>OVERLAY SURPLUS</td>
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<td>$16,287.91</td>
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<td>09145170-517013</td>
<td>FMLA MA TOWN SHARE</td>
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<td>$8,732.52</td>
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<tr>
<td>6100-359000</td>
<td>RETAINED EARNINGS</td>
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<td>$15,631.40</td>
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<td>6200-359000</td>
<td>RETAINED EARNINGS</td>
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<td>$16,376.64</td>
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<td>$57,028.47</td>
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<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>ACTIVITY</th>
<th>TRANSFERED</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>420 HIGHWAY</td>
<td>SALARIES &amp; WAGES</td>
<td>$11,177.80</td>
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<td>6100 SEWER</td>
<td>SALARIES &amp; WAGES</td>
<td>$7,691.36</td>
<td>$7,940.04</td>
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<td>6200 WATER</td>
<td>SALARIES &amp; WAGES</td>
<td>$7,543.71</td>
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<td>630 RECREATION</td>
<td>SALARIES &amp; WAGES</td>
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<td>$57,028.47</td>
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Explanation:
Funding of AFSCME Union Contract

Committee Referrals and Dispositions:

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NOT FOR ACTION – FIRST READING ONLY
Bridgewater Town Council

In Town Council, Tuesday, December 3, 2019

Council Order: O-FY20-042

Order O-FY20-042

TRANSFER ORDER - FUNDING OF NON-UNION EMPLOYEES

ORDERED, pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule of Use of Funds $9575.19

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<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
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<td>0100-322000 OVERLAY SURPLUS</td>
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<td>6200-359000 RETAINED EARNINGS</td>
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<td><strong>Total</strong></td>
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<td><strong>$3,575.19</strong></td>
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<table>
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<tr>
<th>USE OF FUNDS</th>
<th>AMOUNT</th>
<th>AMOUNT</th>
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<tr>
<td>111 TOWN COUNCIL SALARIES &amp; WAGES</td>
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<td>135 ACCOUNTING SALARIES &amp; WAGES</td>
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<td>123 TOWN MANAGER SALARIES &amp; WAGES</td>
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<td>$105.75</td>
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<td>145 TREASURER SALARIES &amp; WAGES</td>
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<td>182 CED SALARIES &amp; WAGES</td>
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<td>292 ACO SALARIES &amp; WAGES</td>
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<td>450 WTR SALARIES &amp; WAGES</td>
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<td>543 VETERANS’ AGENT SALARIES &amp; WAGES</td>
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<td>$808.06</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$9,575.19</strong></td>
<td><strong>$9,575.19</strong></td>
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Explanation:
Funding of Non-Union Employees

Committee Referrals and Dispositions:

Referral(s) | Disposition(s)
---|---
- | -

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