

# Town of Bridgewater, Massachusetts

## Community Preservation Committee

### Meeting Minutes December 8, 2021



#### Community Preservation Committee

Gina Guasconi, Chair  
Recreation Commission

Carlton Hunt, Vice-Chair  
Citizen at Large

Kevin Mandeville  
Open Space Committee

Housing Authority

Jean Guarino  
Planning Board

Harry Bailey, Jr.  
Conservation Commission

Stephen Rogan  
Historical Commission

William Smith  
Historic District Commission

Affordable Housing Trust

**Special Note:** A recording of this meeting can be viewed on the Town of Bridgewater's YouTube page using the following link:

<https://www.youtube.com/watch?v=Qxh9mbXi5Ck>

**The meeting was called to order by the Chair at 6:45**

**Members Present:** Gina Guasconi, Carlton Hunt, Kevin Mandeville, Jean Guarino, William Smith, Harry Bailey

**Members Absent:** Stephen Rogan

**Guests Present:** Barbara Morey, Pat Neary, Melissa Ramondetta, Allyson Ekerke

#### **Chair's Announcements:**

There were no new announcements.

#### **Citizen's Open Forum**

**Melissa Ramondetta – requested information on the application for CPC funding.**

#### **Approval of Meeting Minutes – 11/4/2021**

*Harry Bailey motioned to approve the meeting minutes from 11/4/2021 which was duly seconded. The motion was approved unanimously.*

#### **Review of Financial Reports – October 31<sup>st</sup>, 2021**

The committee reviewed the Financial Report that was received from the Finance Department. Carlton Hunt followed the review with a presentation on the mid-year financial review and the outlook for FY23. The estimated FY23 Budget is \$954,902.

*Carlton Hunt motioned to reappropriate the fund balance of \$700,040, Object 358000 from to the undesignated fund balance, object 359000 which was duly seconded. The motion was approved unanimously.*

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### **Old Business**

### **Project Updates**

#### **CSCC Deed Restriction and Grant Agreement**

The payment to Brian Pfeiffer is being processed by the town.

#### **Memorial Building**

The work has started on the building. New CPC signage is being procured as the only two signs are being used at the McElwain Building. The committee would like to see a budget request from the Town Manager to purchase new signs.

#### **Pickle Ball Courts**

Pictures of the completed pickle ball courts were shared with the committee.

#### **McElwain Building**

Work continues and is on schedule for the McElwain Building.

#### **Hanson's Farm**

An email has been sent to the Town Manager (1 hour 15 minutes in)

### **Document Updates**

#### **Policies and Procedures**

The committee is waiting for comments and/or edits from the Finance Director's review.

#### **Application and Application Instructions**

The revised CPA eligibility application form will be made available on the CPC's website once finalized.

### **Liaison Reports**

Harry Bailey provided an update on Stiles and Hart with the committee.

### **Upcoming Projects**

The Senior Center is looking to develop an "adult playground" with equipment and walking trails. They plan to come to the CPC for assistance with funding the project.

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**The next meeting will be held on January 26<sup>th</sup> at 6:30**

**Adjourn – Harry Bailey motioned to adjourn the meeting at 8:45 p.m. which was duly seconded. The motion was approved unanimously.**