

Town of Bridgewater, Massachusetts

Community Preservation Committee



Community Preservation Committee

Gina Guasconi, Chair
Recreation Commission

Carlton Hunt, Vice-Chair
Citizen at Large

Kevin Mandeville
Open Space Committee

Joan Neumeister
Housing Authority

Jean Guarino
Planning Board

Harry Bailey, Jr.
Conservation Commission

Stephen Rogan
Historical Commission

William Smith
Historic District Commission

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Affordable Housing Trust

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Joshua McGraw
Staff Assistant

Meeting Minutes Wednesday, February 26, 2020

The meeting was called to order by the Chair at 6:10PM.

Members Present: Gina Guasconi, Jean Guarino, Stephen Rogan, Carlton Hunt, Harry Bailey, William Smith

Members Absent: Kevin Mandeville, Joan Neumeister

Call to Order

6:00 - Public Information Session on CPA Plan

7:44 - General meeting

Public Comments – No public comments.

Approval of minutes - 1/22/2020

Carlton Hunt motioned to approve the meeting minutes from 1/22/2020 as amended, Jean Guarino seconded the motion. The motion was approved unanimously.

Financial update

There have not been any changes to the financial statement per the Town Finance Department. Gina Guasconi would like to see a report with final invoices to be sent to the committee for review.

Carlton Hunt motioned that the chair or vice-chair and appropriate rep from the topic area reviews all invoices going to the Town of Bridgewater, to ensure that the work was completed granted, Harry Bailey seconded the motion. The motion was approved unanimously.

William motioned that, for groups that have received funding from the CPC, a final recap report be presented once the project is completed moving forward with new projects and projects underway can be requested, Harry Bailey seconded the motion. The motion was approved unanimously.

Carlton Hunt motioned for the Town Manager to present any grant agreement to the committee for their review and final approval, Harry Bailey seconded the motion. The motion was approved unanimously.

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Carlton Hunt motioned that the presentation and meeting minutes draft from the CPC meeting held on 2/26/2020 be included in the record for the public hearing to be held on 3/25/2020, Jean Guarino seconded the motion. The motion was approved unanimously.

Coalition dues

Harry Bailey motioned to approve a payment of \$2,875 for coalition dues owed to CPA Coalition, Stephen Rogan Seconded the motion. The motion was approved unanimously.

CPA Plan update

Next month the public hearing for the CPA Plan will be held on March 25th, 2020 at 6:00PM and revisions to the plan will be made after the hearing has been completed. All public comments will be reviewed by the committee and a vote will be held on approval of the CPA Plan.

Old Business

Legion Field Project – Return of project funds

Carlton Hunt motioned to accept the \$12,540.91 from the Legion Field Lighting Project and to advise the Town Finance department to return the \$12,540.91 to the undesignated fund. Harry Bailey seconded the motion. The motion was approved unanimously.

Carlton Hunt met with the Town Manager, Michael Dutton, in November 2019 regarding the Memorial Building Fund Request and was informed that revised drawings have been received for the project. Carlton Hunt would like to get a status update on the request as there have not been any additional updates received since his discussion in November 2019.

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New Business

Anna Callahan has 13 hours left for administrative duties and the committee will decide how the remaining time will be allocated for the committee. The committee feels that the time should be spent preparing for the March 25th, 2020 meeting and the committee will review if funds are available to allow for additional work from Anna Callahan.

Harry motioned to adjourn; Jean Guarino seconded the motion. The motion was approved unanimously.

Adjourn – 8:55PM