

**George H. Mitchell Elementary School Project
School Building Committee Minutes #66
Virtual Meeting
Monday, March 14, 2022**

Voting Committee Members in attendance:

John Gerrish, Chair
Michael Dolan, Vice Chair
Lillian Holbrook
Mark Linde
Matthew Rushton
Joe Oravec
Harsh Rebello
Patrick Driscoll

Voting Committee Members not in attendance:

Michael Losche
Scott Wauchope
John Dzialo

Non-Voting Committee Members in attendance:

Derek Swenson – Superintendent
Dennis Bray
Lisa Ohman
Kathleen Macedo

Others in Attendance:

Michael McNulty, OPM
Alyssa Chatani
Gene Raymond, RDA
John Bartecchi, RDA
Joseph Sullivan
Michael Schantz

Call to Order by the Chair of the Committee, John Gerrish at 6:31PM

Pledge of Allegiance

Opening Remarks

Superintendent Derek Swenson commented on the supply chain issues and the impacts on project progress.

Approval of Previous SBC Meeting Minutes

- February 7, 2022
Lillian Holbrook motioned to approve the meeting minutes from February 7th, 2022, which was seconded by Matt Rushton. The motion was approved with a vote of 4Y and 1A.

OPM Update

Alyssa Chatani updated the committee with the project's progress. The project is currently on schedule and finishes work continues including drywall, painting, flooring, casework, and tile work. A three week look ahead was shown. The furniture and equipment orders were shared with a breakdown for each.

Designer Update

Gene Raymond reviewed the addition of van space in the pullover lane, the back parking lot signage, and window shades which are part of the Bacon Payment Requisition to be voted on tonight.

Approval of Bacon Payment Requisition #14

The committee reviewed Bacon Payment Requisition #14 in the amount of \$4,245,031.

Lillian Holbrook motioned to approve Bacon Payment Requisition #14 in the amount of \$4,245,031, which was seconded by Mark Linde. The motion was approved unanimously.

Approval of Bacon Change Order #11

Michael Dolan motioned to approve payment in the amount of \$32,989.76 for Bacon Change Order #11 which was seconded by Lillian Holbrook. The motion was approved unanimously.

IT Discussion

Michael Shantz reviewed the IT aspects of the project including the sourcing of 19 switches for data and the 155 access points with the recommendation of using “used” equipment due to delays in receiving orders. The committee considered transferring funds from the contingency to purchase “used” equipment until everything can be swapped out later. The use of contingency funds includes used equipment and the cost of the eventual swap out for new equipment for a total cost of \$113,082.

Michael Dolan motioned to approve the transfer, not to exceed \$120,000, from contingency funds for the purchase of technology switches, wireless access points, and panel mount upgrades, which was seconded by Matthew Rushton. With a vote of 5 yea and 1 abstain the motion was approved.

Report of Communication Group

A virtual tour will be recorded on April 16th and shared with the Town Council along with members of the committee.

Next Mitchell Elementary School Building Committee Meeting

The next meeting will be on April 11th, 2022

Public Comment - None

Adjourn

Adjourn at

Michael Dolan motioned to adjourn at 8:33 PM, which was seconded by Harsh Rebello. With a vote of 6 yea and 1 nay, the motion was approved.

Lillian Holbrook

April 11, 2022

Lillian Holbrook Secretary-Clerk

Date of Acceptance