

TOWN OF BRIDGEWATER



OFFICE OF THE TOWN COUNCIL

APPROVED - 05/01/18 (3-0 Vote)

Rules & Procedures Committee Meeting Minutes

Meeting Date: 04/03/18

Committee Members Present:

Aisha Losche, Chair, District 1 Councilor
Tim Fitzgibbons Member, District 2 Councilor
Bill Wood, Member, District 6, Councilor

Others in Attendance:

Town Manager, Michael Dutton

Call to Order: 7:34 pm

Minutes – 02/27/18

Motion: A motion was made by Councilor Fitzgibbons to approve minutes of 02/27/18. The motion was seconded by Councilor Wood.

A voice vote was taken and the motion passed 3-0

Order O-FY18-004: Evening Hours – Office of the Town Clerk

Town manager is working with Union leads on the updated scheduling. Per the Town Manager – All the unions have an understanding of the shared revenue model

Ordinance D-FY18-006: Establish a Search/Review Committee:

The Rules & Procedures Committees is not recommend moving forward with this ordinance per the guidance of Town Counsel.

Ordinance D-FY18-013: General Ordinance - Prohibition on Marijuana Establishments

Hold in committee pending disposition of Planning Board and CEDC.

New Councilor Orientation:

The following items were discussed:

- Council Clerk Checklist
- Dept Head Interviews
- SFI/Ethics/
- The Book of Robert's Rules
- Copy of the Council Rules
- Format for Hearing
- Committee/Board Chairs Meetings
 - May/June Meetings to schedule chairs to come in
- Aisha to follow up with Council Clerk on next steps

Will add Council Rules & Procedures on next Rules & Procedures Committee agenda for editing.

Motion: A motion to adjourn was made by Mr. Fitzgibbons. The motion was seconded by Mrs. Losche. A voice vote was taken and the motion passed 3-0.

The meeting adjourned at 8:08 p.m.