



TOWN OF BRIDGEWATER, MASSACHUSETTS
MASTER PLAN COMMITTEE
DRAFT MINUTES: APRIL 12, 2018

Members Present: √ **Matt Geritsen** **Tom Hall** √ **Carlton Hunt**

Guests: Jennifer Burke, Town Economic and Community Development Director

There being a quorum, the April 12, 2018 MPC meeting was called to order at 3:00 PM in Academy Building Rm 201B.

Dr. Carlton Hunt acted as chair and Mr. Gerritsen acted as Secretary

Motion to approve the 03/08/2018 minutes subject to clerical corrections, passed unanimously.

Public Comment

None.

Old Business

- 1) Master Plan update and recommendation
 - a) Upon Motion the attached letter regarding an update of the Master Plan was unanimously approved

At 3:15 the Chair called a recess.

At 3:17 the meeting was reconvened. Ms. Burke joined the meeting.

- b) Ms. Burke provided an update regarding Old Colony Planning Council (**OCPC**) Technical Assistance for updating the transportation section of the Master Plan. Traffic study targeted for August 2018.
- 2) Dam Safety
 - a) Carver Pond Dam. Committee will evaluate Town Manager is seeking funds from the Dam and Seawall Repair or Removal Fund for FY2019.
 - b) High Street Dam. Video of Division of Marine Fisheries presentation on April 5, 2018 will be presented on Bridgewater Community Television. Additional studies expected to be performed. There are programs available for private individuals to request engineering support surveys to determine if repair or removal design is appropriate and second for construction. separate to fund for determining the costs of any such project.
- 3) Downtown Revitalization
 - a) Downtown Revitalization Implementation Committee (“DRIC”). Chair received a written update, attached hereto, from Mr. Dutton, Town Manager. The Chair shared with the Committee information regarding the assembly of the DRIC.
 - b) Branding and Wayfinding. State consultant has been in contact with the Town. Town sign inventory to be completed.
- 4) Zoning
 - a) Inclusive Zoning. Ms. Burke informed the Committee that there were no status changes.



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- b) Subdivision revisions. Ms. Burke informed the Committee that the revisions had been approved by the Planning Board on April 5, 2018. Revisions will not take effect until recorded with the Registry of Deeds.
- 5) Ordinances
 - a) Sign Ordinances. Ms. Burke informed the Committee that there were no status changes.
 - b) Air Rights. Mr. Gerritsen completed his informal review of the Town's ability to license air rights for development projects. He informed the Committee that the Town appears to have the ability to license any air rights that it holds over land under its control, but that the theory is not well established and would likely be breaking new ground.
- 6) Broad Street Development Ad Hoc Committee.
 - a) The Chair indicated that Mr. Dutton's communication, referenced in regards to the MRIC, included an update regarding the Broad Street Development Ad Hoc Committee. The Chair shared the update with the Committee. seeattacaed

New Business

- 1) MPC role, responsibilities and goals going forward. The Committee discussed its obligations and willingness to work with the Town Manager's office and the Planning Board to facilitate the update of the town's Master Plan, provide a focus on the Town's long term long-term planning and economic development and provide community outreach regarding the same.
- 2) Coordination with Town Council Strategic Planning Process. Ms. Burke will provide updates to the Committee.

Public Comments

No public comments were received.

No further discussion or actions were identified. The meeting was adjourned at 4:20 PM.

The next meeting was scheduled for May 10, 2018 @ 3PM, Room 201B, Academy Building.

Submitted by Matt Gerritsen

Secretary of the Meeting



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MP revisions letter
2018_04_12 final.pdf

Town Manager input:

1. Downtown revitalization implementation committee – Status: I have reached out to a couple of possible key members and gotten positive response. I have also discussed with OCPC's Pat C. who is on board as an attendee to help the process. I still need to finalize the scope of work and run it by MA DoT and the key state people. I will make sure this is a priority as soon as I get done with the Mitchell effort! All-in-all, very good progress building the committee, though. I don't mean to be coy, but I am trying to piece together really good members who can really lobby and support efforts for \$\$!!
2. Broad Street Group – Paskell has submitted some "site plans" which merely show footprints and parking spaces. More work needs to be done here, but I am debating (with myself so far) a different approach which would allow us to wrap this up sooner with a more definitive plan and timeline... Otherwise, though some progress has been made, I fear we will get bogged down in the minutia.
3. Strategic Planning Process - I am working with Bernie Lynch to plan ways to solicit a successful public outreach. He is gathering different methods – all or some of which we could use for Bridgewater. Overall, the process will be used to give broad strokes which can be used to better assess short term goals. Also can be used to inform a master plan process in the (hopefully) near future...