



# TOWN OF BRIDGEWATER

## OFFICE OF THE TOWN COUNCIL

### Budget & Finance Committee Meeting Minutes

Meeting Date: 06/09/20

### Joint Meeting with Finance Committee

APPROVED – 06/30/20 (3-0 Vote)

Committee Chair Gallagher announced; this meeting is being held Virtual via the ZOOM application. All votes will be taken by Roll Call.

#### **Committee Member Present:**

Dennis Gallagher, Member

Timothy Fitzgibbons, Member

Shawn George, Member

**Absent:** *No members were absent.*

#### **Others in attendance:**

Michael Dutton, Town Manager

Anthony Sulmonte, Finance Director

Finance Committee Members

Called to order: 7:02 PM

#### **Approval of Minutes:**

- May 26, 2020

**Motion:** Councilor George made a motion to approve which was seconded by Councilor Fitzgibbons.

A roll call vote was taken with results recorded as follows:

Fitzgibbons – YEA; George – YEA; Gallagher - YEA. The motion passed 3-0.

#### **Legislation Referred:**

- Order 0-FY19-057: Directing the Town Manager to create a Special Revenue Account

**Motion:** A motion to postpone by Mr. Fitzgibbons, second by Mr. George.

A roll call vote was taken with results recorded as follows:

Fitzgibbons – YEA; George – YEA; Gallagher - YEA. The motion passed 3-0.

- Order 0-FY20-058: FY20 End of Year Transfers

**Motion:** Councilor George made a motion to approve which was duly seconded.

A roll call vote was taken with results recorded as follows:

Fitzgibbons – YEA; George – YEA; Gallagher - YEA. The motion passed 3-0.

- Order 0-FY20-059: FY20 End of Year Transfers – Old Scotland Links Golf Course.

**Motion:** Councilor George made a motion to add “Transfer Station” to title which was duly seconded.

A roll call vote was taken with results recorded as follows:

Fitzgibbons – YEA; George – YEA; Gallagher - YEA. The motion passed 3-0.

**Motion:** Councilor Fitzgibbons made a motion to approve which was duly seconded.

A roll call vote was taken with results recorded as follows:

Fitzgibbons – YEA; George – YEA; Gallagher - YEA. The motion passed 3-0.

- Order 0-FY20-060: Acceptance of a Gift – Parks and Recreation

**Motion:** Councilor George made a motion to approve which was duly seconded.

A roll call vote was taken with results recorded as follows:

Fitzgibbons – YEA; George – YEA; Gallagher - YEA. The motion passed 3-0.



# TOWN OF BRIDGEWATER

## **FY21 Budget Discussion:**

Before voting on the FY21 Budget orders, the Town Manager and the Finance Director answered question by the members of the Finance and Budget and Finance Committees. There is still uncertainty regarding State Aid. The legislature, at this point, has not given municipalities any direction as to if there will be any cuts to Chapter 70 or other local Aid. However, we should expect some cuts. We will go forward and have an approved budget for the Town by July 1. The Town is using about \$1.6M in one- time revenue to balance out the proposed budget. It is highly likely we may have to revisit the budget when clearer figures regarding State Aid are known. Our Commitment to the Town was to propose a budget that did not layoff any employees and have an approved budget by July 1

- Order O-FY21-001: Budget Order - FY21 Annual Town Budget  
**Motion:** Councilor Fitzgibbons made a motion to approve which was duly seconded.  
A roll call vote was taken with results recorded as follows:  
Fitzgibbons – YEA; George – YEA; Gallagher - YEA. The motion passed 3-0.
- Order O-FY21-002: Budget Order - FY21 Water Enterprise Fund Budget  
**Motion:** Councilor George made a motion to approve which was duly seconded.  
A roll call vote was taken with results recorded as follows:  
Fitzgibbons – YEA; George – YEA; Gallagher - YEA. The motion passed 3-0.
- Order O-FY21-003: Budget Order - FY21 Sewer Enterprise Fund Budget  
**Motion:** Councilor Fitzgibbons made a motion to approve which was duly seconded.  
A roll call vote was taken with results recorded as follows:  
Fitzgibbons – YEA; George – YEA; Gallagher - YEA. The motion passed 3-0.
- Order O-FY21-004: Budget Order - FY21 Transfer Station Enterprise Fund Budget  
**Motion:** Councilor George made a motion to approve which was duly seconded.  
A roll call vote was taken with results recorded as follows:  
Fitzgibbons – YEA; George – YEA; Gallagher - YEA. The motion passed 3-0.
- Order O-FY21-005: Budget Order - FY21 OSLGC Enterprise Fund Budget  
**Motion:** Councilor Fitzgibbons made a motion to approve which was duly seconded.  
A roll call vote was taken with results recorded as follows:  
Fitzgibbons – YEA; George – YEA; Gallagher - YEA. The motion passed 3-0.
- Order O-FY21-006: Authorization of Revolving Funds  
**Motion:** Councilor George made a motion to approve which was duly seconded.  
A roll call vote was taken with results recorded as follows:  
Fitzgibbons – YEA; George – YEA; Gallagher - YEA. The motion passed 3-0.
- Order O-FY21-007: CPA Reserve Accounts - FY21  
**Motion:** Councilor George made a motion to approve which was duly seconded.  
A roll call vote was taken with results recorded as follows:  
Fitzgibbons – YEA; George – YEA; Gallagher - YEA. The motion passed 3-0.

## **Public Comment:**

None

## **Adjournment**

**Motion:** Motion made by Timothy Fitzgibbons, second by Shawn George to adjourn the meeting.  
A roll call vote was taken with results recorded as follows:  
Fitzgibbons – YEA; George – YEA; Gallagher - YEA. The motion passed 3-0

The meeting adjourned at 8:10 PM.