

# TOWN OF BRIDGEWATER

## Charter Review Committee

Ed Ivaldi, Chair  
Cleonie Mainvielle  
Darren Boston  
James Karol-chik  
Steve Persell  
Thomas Golden  
Scott Pitta



Joshua McGraw, Staff Assistant  
E-Mail:  
jmcgraw@bridgewaterma.org

Academy Building - 66 Central Square  
Bridgewater, MA 02324

### Charter Review Committee Meeting Minutes 6/10/2020

#### Call to Order at 7:00PM (Meeting is recorded)

**Members Present:** Ed Ivaldi, Cleonie Mainvielle, Darren Boston, Steve Persell, Thomas Golden, Scott Pitta

**Members not in attendance:** James Karol-chik

**Guests Present:** Carlton Hunt, Marilee Hunt – Town Clerk

#### Roll Call

#### Introduction of New Members

Members of the committee gave brief introductions of themselves and the experience they bring to the committee.

#### New Business

##### 1. Review Roles & Responsibilities

Ed Ivaldi gave a brief review of the expectations of the Charter Review Committee and its history.

##### 2. Select Chairperson for the Committee

*Cleonie Mainvielle motioned to select Ed Ivaldi as the Chair of the Charter Review Committee, Steve Persell seconded the motion. With a vote of 5 yea and 0 nay, the motion was approved.*

##### 3. Select Vice-Chairperson for the Committee

*Steve Persell motioned to select Cleonie Mainvielle as Vice-Chair of the Charter Review Committee, Scott Pitta seconded the motion. With a vote of 5 yea and 0 nay, the motion was approved.*

##### 4. Zoom Etiquette (Joshua McGraw)

A review of the Zoom virtual meeting etiquette and expectations was discussed with the committee, and questions regarding the virtual format of the meetings were answered by the Staff Assistant, Joshua McGraw.

##### 5. Open Meeting Law Review (Marilee Hunt)

Marilee Hunt discussed and reviewed open meeting laws with the committee. Mrs. Hunt answered questions and concerns from the committee on the procedures moving forward with the law.

## **6. Establish committee rules/policies**

The committee discussed the rules and policies that should be adopted by the Charter Review Committee for all future meetings of the committee. Discussion centered around implementing Roberts Rules, committee communication, double voting, and public comment. Several members shared their experiences with committees they had previously been on and the pros/cons of adopting the rules and policies discussed. Carlton Hunt also spoke on his experience with the last Charter Review Committee and the rules and policies it used at the time.

*Scott Pitta motioned to adopt Roberts Rules, Thomas Golden seconded the motion. The motion passed with unanimous consent.*

*Ed Ivaldi motioned to send all communication through the staff assistant, Scott Pitta seconded. The motion passed with unanimous consent.*

*Ed Ivaldi motioned to postpone discussion double voting until the next meeting, Thomas Golden seconded the motion. The motion passed with unanimous consent.*

*Ed Ivaldi motioned to add public comment as a standing item on the committee's agenda, Scott Pitta seconded the motion. The motion was approved unanimously.*

*Scott Pitta moves to amend the motion to add public comment as a standing item on the committee's agenda adopt the town council's public comment rules, Cleonie seconded the motion. The motion was approved unanimously.*

*Scott Pitta moved to adopt the two-reading rule into the committee's rules, Thomas Golden seconded the motion. The motion was withdrawn.*

## **7. Initial Committee Planning**

The Chair reviewed the history of the current charter for the Town of Bridgewater and the scope of operations for the Charter Review Committee. The committee will look to provide recommendations to the Town Council for changes to be made to the town's charter. Several review strategies, including using the structure from the prior review committee in 2014, were discussed by the committee. Discussion on the committee's plan will continue at the next meeting.

**8. Public Comment** – No Public Comment.

**9. Other motions as approved by Chairperson** – No additional motions.

**Next Meeting – Schedule Date, Time, and Location**

**Adjourn – 8:57PM**