

Charter Review Committee Minutes
6/23/20

This meeting was held remotely via Zoom.

A quorum being duly present, Chairman Ed Ivaldi called the meeting to order at 8:03 p.m. Mr. Ivaldi noted that Ms. Mainvielle will need to step out of the meeting for another commitment briefly at some point during the meeting.

Members absent: James Karol-Chik

Approval of Meeting Minutes – 6/10/2020
Thomas Golden motioned to approve. Scott Pitta seconded.
Vote taken by roll call passed unanimously.

Old Business:

1. Finalize CRC Rules & Policies

The committee discussed double voting policy, taking into consideration whether it slowed down the process. Dr. Carlton Hunt was asked to provide insight as a member of the previous Charter Review Committee.

Cleonie Mainvielle motioned to move forward with double voting policy. The motion was seconded by Thomas Golden.

A roll call vote was taken, and the motion passed unanimously.

Next, the committee discussed adding scheduled meetings to the policy. The committee agreed the first and third Wednesday's of the month made the most sense. Additional meetings can be added as needed.

Ed Ivaldi motioned to add regular meetings on the first and third Wednesday of the month. Thomas Golden seconds the motion.

A roll call vote was taken and the motion passed 6-0.

New Business:

1. Former CRC Member Carlton Hunt

Dr. Carlton Hunt was present to make suggestions and answer questions from the committee as a member of the previous Charter Review Committee. Dr. Hunt offered the following suggestions:

- Consider making recommendations (to the Council) as you go forward instead of all changes at once.
- Clearly define every term.
- Prioritize recommendations
- In terms of information gathering, submit questions to individuals and request written answers.
- Ask Town Attorney to attend meeting(s)
- Have regular conversations with Town Council Chair.

Discussion followed as the committee members asked questions of Dr. Hunt relative to where to direct legal questions whether a citizen survey was done.

**8:32 Cleonie Mainvielle left the meeting briefly.*

The committee also discussed the timeframe for the former Charter Revisions and the process.

**8:39 p.m., Carlton Hunt left the meeting.*

2. Committee Planning

a. Determine Focus/Scope of Committee Efforts

Committee Chair, Ivaldi stated he would like to attend and reach out to the new Council President and get on the August agenda to outline objectives.

**8:41 p.m., Cleonie Mainvielle returned to the meeting.*

Mr. Ivaldi would like to get something on the April ballot for next year and discussed quick turnaround at the State level. He suggested the committee start with what the former Review Committee ended

with to gain more momentum. He further suggested all controversial issues can be put forward as individual questions and most of the generic, typographical issues can be bundled and handled as one question. The committee discussed inviting the Town Attorney to a meeting to discuss the options available for charter changes. Creation of a calendar to assist with prioritization was also discussed as well as putting together a schedule to present to the Town Council to solicit feedback on their priorities.

Baseline Scope:

Cleonie Mainvielle motioned to adopt practices to start by working from former committee recommendations as a baseline. The motion was seconded by Darren Boston.

A roll call vote was taken, and the motion passed 6-0.

b. Personnel Interviews

The committee discussed, at length, citizen survey options including social media versus a hard copy method. It was also suggested the committee offer an open forum for citizens. Mr. Ivaldi pointed it this may be a good place for a subcommittee.

Cleonie Mainvielle motioned to create a subcommittee to create a citizen survey. The motion was seconded by Thomas Golden.

The committee discussed timeframe.

A roll call vote was taken, and the motion passed 5-1 (Darren Boston in the dissent)

Chairman Ivaldi appointed the following members to the subcommittee and advised they can elect a chair:

- Thomas Golden
- Cleonie Mainvielle
- Steve Persell

The subcommittee's charge is:

1. Develop survey
2. Plan for how to execute
3. Intent to deliver possibly in August.

3. Examine Initial Timeframe for reporting to the Town Council the Committee's Progress:

It was determined this item is premature and be pushed to the next meeting.

4. Determine any Subcommittee needed:

No other subcommittee than the one appointed for the Survey is necessary at this time.

Other Motions as approved by Chairperson

Thomas Golden stated a member of the Library Trustees wanted to know how to speak with committee. Ed will reach out.

Public Comment - *None*

Action Items for Next Meeting:

1. Invite Town Manager

Next Meeting: Wednesday, July 1 at 7pm. Mr. Dutton will be joining. Mr. Ivaldi encouraged all to have questions for him. Ed would like everyone's contact information. If anyone has agenda items for the next meeting, they can be emailed to Ed.

Adjourn:

Motion to adjourn by Darren Boston. Second by Thomas Golden.

A roll call vote was taken, the motion passed unanimously.

The meeting adjourned at 9:36 p.m.