

Town of Bridgewater, Massachusetts

Community Preservation Committee

Meeting Minutes June 24th, 2020



Community Preservation Committee

Gina Guasconi, Chair
Recreation Commission

Carlton Hunt, Vice-Chair
Citizen at Large

Kevin Mandeville
Open Space Committee

Joan Neumeister
Housing Authority

Jean Guarino
Planning Board

Harry Bailey, Jr.
Conservation Commission

Stephen Rogan
Historical Commission

William Smith
Historic District Commission

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Affordable Housing Trust

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Joshua McGraw
Staff Assistant

The meeting was called to order by the Chair at 6:01PM

Members Present: Gina Guasconi, Jean Guarino, Carlton Hunt, Harry Bailey, William Smith, Kevin Mandeville (arrived at 7:12), Steve Rogan (arrived at 7:22), Joan Neumeister (arrived at 7:53)

Members Absent:

Guests Present: Anthony Sulmonte – Finance Director, Laurie Guarini – Finance Department, Anna Callahan, Jennifer Burke – CED Director, James Walsh, Barbara Morey, Terry Reynolds

Call to order – 6:01PM

Public Comments

Approval of minutes – May 27th, 2020

The minutes will be deferred for review with edits from Carlton Hunt.

Financial Update

Anthony Sulmonte updated the committee on the town's revenue through May, and he reported there hasn't been a substantial slowdown at this time.

Process Update

Anna Callahan, Carlton Hunt and Gina Guasconi spoke with Jennifer Burke on the process document she had sent. Jennifer Burke has received Carlton Hunt's notes on the document and hopes to combine the previous document with his notes to come up with a new document for review by the next Community Preservation Committee meeting.

FY21 Discussion for Consultant Work

Anna Callahan reviewed the FY21 Work Possibilities and Priorities document that was distributed to the committee in April. The document provides a list of proposed projects that include administrative projects, "marketing/soliciting projects" and "shepherding new community-led projects" for the consultant work by Goldson. Jennifer Burke has requested a copy of the document and the committee will discuss the list with Anna Callahan and Jennifer Burke in depth at the next meeting.

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Active Projects Update

Fencing at Legion Field

The fencing is almost finished with an anticipated completion date for next week.

Memorial Building

Anna Callahan prepared a letter summarizing the motion from the last meeting and the letter was sent to the Town Council to be discussed at their meeting on 6/23/2020.

Applications Update

Central Square Congregation Church

The Central Square Congregation Church released an updated application to the committee for their review. The CPC will go through the document and ensure it aligns with the three-point plan before being submitted to the Town Attorney, Jason Rawlins. Carlton Hunt is in the process of drafting comments on the application that take into consideration the three-point plan along with the comments from Jason Rawlins. Gina Guasconi has recommended that the other committee members do the same and all comments be submitted to Anna Callahan. Barbara Morrey stated that a grant writer has been retained by the church to ensure that all applicable grants are being considered throughout the process. The church has not had any grants approved at this time. The committee will vote on the application by July.

CPC Representative Update

Parks and Recreation does not have any updates on the fencing at this time. They are waiting for the capital expense budget before putting in an application to the CPA for additional funding.

Stephen Rogan, Carlton Hunt, and the Chair of the Historical Commission sat in on an adhoc committee that's dealing with the memorial building and finalizing the construction documents. The adhoc committee has requested a walkthrough with the architects to help visualize what's happening with the site planning.

Carlton Hunt asked for an update on the pickleball court and if the elder affairs would be requesting funding from the CPC through an application. Gina Guasconi stated that Parks and Recreation was having a hard time getting pavers in for the asphalt, but the area is leveled and marked off and is ready to be paved at this time. Anna Callahan will reach out and request the projects list from the senior center.

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Old Business

Barstow House

James Walsh has reached out to the realtor that is working on the sale of the house. The two options being presented for the sale are under 40b housing or assisted living housing.

Alden House

Historic New England and Anna Callahan met with the owners of the house and follow-up information pertaining to the discussion was sent to the them following the meeting. The owners have not responded at this time.

Housing Trust

Carlton Hunt motioned to take discussion of the Housing Trust out of order; Jean Guarino seconded the motion. The motion was approved unanimously.

As of right now there are no updates and there are not currently any funding sources for the trust.

New Business

Adjourn – 8:05PM