Budget & Finance Committee Meeting Minutes
Meeting Date: 10/15/19

**Committee Members Present:**
William Wood, Chair
Dennis Gallagher, Member
Tim Fitzgibbons – Member

**Absent:** No committee members were absent.

**Others in Attendance:**
Michael Dutton, Town Manager

Call to Order: 6:45 pm

**Approval of Minutes:**
- October 1, 2019
  No minutes presented to approve.

**Legislation Referred:**
- Order O-FY20-026: Free Cash Allocation to Trust Funds
  **Motion:** A motion to recommend approval was made by Councilor Fitzgibbons. The motion was seconded by Councilor Gallagher.
  A voice vote was taken, and the motion passed 3-0.
- Order O-FY20-027: Transfer Order - Capital Transfer Roadway Drainage - Flagg Street
  **Motion:** A motion to recommend approval was made by Councilor Fitzgibbons. The motion was seconded by Councilor Wood.
  A voice vote was taken and the motion passed 3-0.
- Order O-FY20-028: Transfer Order - Capital Transfer - FY20 Lease Payments
  **Motion:** A motion to recommend approval was made by Councilor Gallagher. The motion was seconded by Councilor Fitzgibbons.
  A voice vote was taken, and the motion passed 3-0.
- Order O-FY20-029: Transfer Order - CPC Funding for Broad Street Property Purchase
  **Motion:** A motion to continue to next meeting was made by Councilor Wood. The motion was seconded by Councilor Gallagher.
  A voice vote was taken, and the motion passed 3-0.

**Discussion – FY2021 Budget Resolution**
- The committee briefly discussed setting up a joint meeting with Finance Committee to discuss the upcoming Budget Resolution.

**Public Comment - None**

**Adjournment**
**Motion:** A motion to adjourn was made by Councilor Fitzgibbons. The motion was seconded by Councilor Wood. A voice vote was taken, and the motion passed 3-0.
The meeting adjourned at 7:26 p.m.